

Contract Agreement Form for the Procurement of Goods (Revised)

CONTRACT AGREEMENT

THIS AGREEMENT made the 25th day of November 2024 between **ROMBLON STATE UNIVERSITY** of the Philippines (hereinafter called "the Entity") of the one part and **ZY TRADING** of National Road, Poblacion, Alcantara, Romblon (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Solicitation No. RSU-2024-09-082, Supply and Delivery of Furniture and Fixture for the Learning Resource Center of Romblon State University (ABC: PhP790,000.00)**, and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Seven Hundred Eighty-Nine Thousand Pesos Only (PhP789,000.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of **Seven Hundred Eighty-Nine Thousand Pesos Only (PhP789,000.00)** or such other sums as may be ascertained, **ZY Trading** agrees to **complete the supply and delivery of goods within twenty-five (25) calendar days from receipt of the Notice to Proceed** in accordance with his/her/its Bid.
4. The **Romblon State University** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the Parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


MERIAN P. CATAJAY-MANI, Ed.D., CESE

University President

for:

Romblon State University


MR. ZYRUS C. GALINDEZ

Owner

for:

ZY Trading

ACKNOWLEDGEMENT

Republic of the Philippines
(Odiangan, Romblon) S. S.

BEFORE ME, this 25 day of November, 2024 in
Odiangan, Romblon, Philippines personally came and appeared
before me the following:

	I.D. No.	Place of Issue	Date of Issue
MERIAN P. CATAJAY-MANI, Ed.D., CESE	<u>01-01</u>	<u>Odiangan, Romblon</u>	<u>July 30, 2020</u>
MR. ZYRUS C. GALINDEZ	<u>D10-12-000574</u>	<u>Odiangan Romblon</u>	<u>10/04/23</u>

Known to me to be the same persons who executed the foregoing instrument consisting of two (2) pages including the page on which this Acknowledgement is written and they confirmed and acknowledged to me that the same is their own free and voluntary deed and that of the agency, which they respectively represent.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year and place written.

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Series of 2024





Republic of the Philippines
ROMBLON STATE UNIVERSITY
 Odiangan, Romblon
 Tel No. (042) 567-5273
 Email: romblonstateu@gmail.com
 URL: rsu.edu.ph

Appendix G1



PURCHASE ORDER

PROJECT TITLE: Supply and Delivery of Furniture and Fixture for Learning Resource Center of Romblon State University

ABC: **PhP790,000.00**

P.O. No. **2024-11-081**

Supplier: **ZY Trading**

Date: **25 November 2024**

Address: **National Road, Poblacion, Alcantara, Romblon**

Mode of Procurement: **Public Bidding**

TIN : **448-046-505-00000**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RSU, Supply Office**

Delivery Term: **25 CD from the receipt of NTP**

Date of Delivery : _____

Payment Term: _____

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
1	Pc	Conference Table (Acacia Wood) Whole Slab Table Top Length:169 inches, Width: 44 inches Height: 32 inches, Thickness of Wood: 4 inches 2 Legs: 31 inches x 4 inches With natural varnish	1	PhP 280,000.00	PhP 280,000.00
2	Unit	Swing (Narra Wood) 2 Legs with rectangular base: 57 inches x 42 inches Height of Legs: 74 inches Width of Swing: 56 inches With round bar hanging brace With cross bar top support: 71 inches x 14 inches	1	PhP 70,000.00	PhP 70,000.00
3	Set	Conference Table (Acacia Wood) Whole Slab Table Top Length: 97 inches, Width:37 inches Height: 33 inches, Thickness of Wood: 3 ¼ inch 4 Legs: 5 inches x 5 inches With natural varnish	1	PhP 210,000.00	PhP 210,000.00
4	Unit	Conference Table (Acacia Wood) Whole Slab Table Top Length: 85 inches, Width: 35 inches 4 Legs: 5 inches x 5 inches With Natural Varnish	1	PhP 90,000.00	PhP 90,000.00
5	Pc	Console Table (Molave Wood and Drift Wood) Irregular shape Length: 65 inches, Width: 21 inches One Whole Wood including legs with natural varnish	1	PhP 65,000.00	PhP 65,000.00
6	Pc	Console Table (Molave Wood and Drift Wood) Irregular Shape Length: 70 inches Wide: 16 inches Height: 32 inches Thickness of Wood: 2 ½ inches One whole wood including legs with natural varnish	1	PhP 74,000.00	PhP 74,000.00
TOTAL					PhP 789,000.00

(Total Amount in Words) **Seven Hundred Eighty-Nine Thousand Pesos Only**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

MERIAN P. CATAJAY-MANI, Ed.D., CESE
University President

Conforme:

(Signature Over Printed Name of Supplier)

(Date)

Fund Cluster: 164
Funds Available: LRC

MS. SHIELA BUEN F. SERVAÑEZ, CPA
Head, Accounting Office

ORS/BURS No: 164-00-24-11-7090
Date of the ORS/BURS: 11/25/2024

Amount: **PhP789,000.00**