



Republic of the Philippines  
**ROMBLON STATE UNIVERSITY**  
 Odiongan, Romblon  
 Tel No. (042) 567-5273  
 Email: romblonstateu@gmail.com  
 URL: rsu.edu.ph

Appendix 61



**PURCHASE ORDER**

**PROJECT TITLE:** Negotiated Procurement for Supply and Delivery of Packaging Boxes for the Marble Novelty Project of the Center of Innovative Learning and Enterprise Development (CiLearnED) of Rombon State University

**ABC:** PHP871,000.00 P.O. No. **24-07-0037**  
**Supplier:** **NMC - CONSUMER GOODS TRADING** Date: **04-July-2024**  
**Address:** Dapawan, Odiongan, Romblon Mode of Procurement: **Negotiated Procurement**  
**TIN :** 436-195-212-000

**Gentlemen:**

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RSU, Supply Office** Delivery Term: **25 CALENDAR DAYS FROM RECEIPT OF NTP**  
 Date of Delivery : \_\_\_\_\_ Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
		Packaging Boxes for marble novelty products:			
1	pc	BOX 1 Folded size: 14" x 14" x 6" Spread size: 41.75" x 26" Material: C-flute corrugated board (CC#12 on KL/CM-C) With print (4 colors), load capacity: 2-4kg (max load if with rope or twine support)	2,500	120.00	300,000.00
2	pc	BOX 2 Folded size: 9" x 9" x 13" Spread size: 37.75" x 30.75" Material: C-flute corrugated board (CC#12 on KL/CM-C) With print (4 colors), load capacity 2-4kg (max load if with rope or twine support)	3,000	111.00	333,000.00
3	pc	BOX 3 Folded size: 5" x 5" x 7" Spread size: 21.25" x 23" Material: Carrier board #20 With print (4 colors), load capacity 1-2kg.	3,250	73.00	237,250.00
		Inclusion: Some boxes to be cut at the RSU CiLearnED FabLab carboard cutting machine. Supplier to train faculty and students on the art of cutting boxes using the equipment.			
<b>TOTAL</b>			<b>8,750</b>		<b>870,250.00</b>

**(Total Amount in Words) \*\* Eight Hundred Seventy Thousand, Two Hundred Fifty Pesos Only\*\***

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

**MERIAN P. CATAJAY-MANI, Ed.D., CESE**  
 University President

Conforme:

**KHARIA V. CANJANE**  
 (Signature Over Printed Name of Supplier)

**July 04, 2024**  
 (Date)

Fund Cluster: DOST GIA

Funds Available: CiLearnED

**MS. SHIELA BUEN F. SERVAÑEZ, CPA**  
 Head, Accounting Office

ORS/BURS No: 104-MOUE-24-07-1026

Date of the ORS/BURS: 07/04/24

Amount: **PhP870,250.00**

# Contract Agreement Form for the Procurement of Goods (Revised)

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## CONTRACT AGREEMENT

THIS AGREEMENT made the 4<sup>th</sup> day of July 2024 between **ROMBLON STATE UNIVERSITY** of the Philippines (hereinafter called "the Entity") of the one part and **NMC – CONSUMER GOODS TRADING** of Dapawan, Odiongan, Romblon (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Solicitation No. RSU-2024-03-027, Negotiated Procurement for Supply and Delivery of Packaging Boxes for the Marble Novelty Project of the Center of Innovative Learning and Enterprise Development (CiLearnED) of Romblon State University (ABC: PhP871,000.00)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Eight Hundred Seventy Thousand, Two Hundred Fifty Pesos Only (PhP870,250.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
  - i. Philippine Bidding Documents (PBDs);
    - i. Schedule of Requirements;
    - ii. Technical Specifications;
    - iii. General and Special Conditions of Contract; and
    - iv. Supplemental or Bid Bulletins, if any
  - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;  
  
Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
  - iii. Performance Security;
  - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
  - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**

3. In consideration for the sum of **Eight Hundred Seventy Thousand, Two Hundred Fifty Pesos Only (PhP870,250.00)** or such other sums as may be ascertained, **NMC – Consumer Goods Trading** agrees to complete the supply and delivery

IN WITNESS whereof the Parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.

  
**MERIAN P. CATAJAY-MANI, Ed.D., CESE**  
*University President*

  
**MS. KHARLA VICENTE-CAWALING**  
*Proprietress*

for:

*Romblon State University*

for:

*NMC – Consumer Goods Trading*

**ACKNOWLEDGEMENT**

Republic of the Philippines  
( ODIONGAN, ROMBLON ) S. S.

BEFORE ME, this      day of     , 2024 in ODIONGAN, ROMBLON, Philippines personally came and appeared before me the following:

	I.D. No.	Place of Issue	Date of Issue
MERIAN P. CATAJAY-MANI, Ed.D., CESE	<u>01-01</u>	<u>Odiongan, Romblon</u>	<u>July 30, 2020</u>
MS. KHARLA VICENTE-CAWALING	<u>D10-18-000211</u>	<u>Odiongan, Romblon</u>	<u>Feb. 17, 2022</u>

Known to me to be the same persons who executed the foregoing instrument consisting of Two (2) pages including the page on which this Acknowledgement is written and they confirmed and acknowledged to me that the same is their own free and voluntary deed and that of the agency, which they respectively represent.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year and place written.

Doc. No. 371  
Page No. 15  
Book No. XVII  
Series of 2024

**ROLLY F. ROLDAN, JR**  
Notary Public within the jurisdiction  
of RTC Branch 82, Odiongan, Romblon  
Notarial Commission No. 01012023-01  
Until December 31, 2024  
Roll No. 46281  
MCLE No. VII 0021078 - 6/13/22  
IBP No. 332417 issued on 12/20/23  
At Pasig City  
PTR No. 7698957 N issued on 1/2/24  
At Odiongan, Romblon