



Republic of the Philippines
ROMBLON STATE UNIVERSITY
 Odiongan, Romblon
 Tel No. (042) 567-5273
 Email: romblonstateu@gmail.com
 URL: rsu.edu.ph

Appendix 61



PURCHASE ORDER

PROJECT TITLE: SUPPLY AND DELIVERY OF ICT EQUIPMENT AND SUPPLIES FOR ROMBLON STATE UNIVERSITY

ABC: **Php649,868.00** P.O. No. **24-06-0031**
 Supplier: **Vilcen Enterprises** Date: **20-June-2024**
 Address: **Liwanag, Odiongan, Romblon** Mode of Procurement: **Public Bidding**
 TIN : **154-008-573-00000**

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RSU, Supply Office** Delivery Term: **25 CALENDAR DAYS FROM RECEIPT OF NTP**
 Date of Delivery : _____ Payment Term: _____

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
1	unit	Printer, 3n-1 with CISS Print, Scan, Copy-ISO Standard print speed (a4) up to 8.8 ipm (color)- Prints a4"x6" borderless photo in 60 seconds, Ink Droplets size: 2pl min; Document Colour: ESAT/Simplex: Approx. 5.0ipm Document	1	3,610.00	3,610.00
2	unit	55 inch Flat screen HD LED Bluetooth WIFI/LAN Chromecast Share HDMI AirSlim Design Dynamic Crystal Color 4K Upscaling Bixby Voice Assistant 3,840 x 2,160 Dynamic Crystal Color HDR Crystal Processor 4K UHD Dimming Mega Contrast Motion Xcelerator 3 Bezel-less AirSlim Tizen™ Smart TV Adaptive Sound 60Hz	1	30,000.00	30,000.00
3	unit	Portable Handheld Radio, 5km range Output power: 8W VHF (7W UHF) / 5W / 1W. Selectable Dual or Single Push-to-Talk. Frequency (VFO) Lockout Option. Battery: 1800 mAh. 128 User Channels. Frequency step: 2.5, 5, 6.25, 10, 12.5, 20, 25, 30 and 50KHz. Channel Spacing: 25KHz (wide band) or 12.5KHz (narrow band) Antenna Connector: SMA-Female	7	1,245.00	8,715.00
4	unit	External Hard Drive 1 TB Capacity: 1 TB Dimensions: L x W x D 114.8mm/4.52in x 80.0mm/3.15in x 14.8mm/0.583in Weight: 170g/0.375lb	1	3,850.00	3,850.00
5	unit	Powerful Torch Light w/ USB Phone Charger, 5,000 lumens	22	865.00	19,030.00
6	unit	EcoTank A4 Ink Tank Printer Print Method: PrecisionCore PrintheadPrinter Language: ESC/P-R, ESC/P Raster Nozzle Configuration: 400 x 1 nozzles (Black), 128 x 1 nozzles per Colour (Cyan, Magenta, Yellow) Maximum Resolution: 4800 x 1200 dpi Automatic 2-sided Printing: Yes raft, A4 (Black / Colour): Up to 37.0 ppm / 23.0 ppm*2 ISO 24734, A4 Simplex (Black / Colour): Up to 17.0 ipm / 9.5 ipm*2 ISO 24734, A4 Duplex (Black / Colour): Up to 7.5 ipm / 5.0 ipm*2 First Page Out Time from Ready Mode (Black / Colour): Simplex: Up to 7.0 sec / 11.0 sec*2	3	24,125.00	72,375.00
SUB-TOTAL			35		137,580.00

(Total Amount in Words) **SIX HUNDRED NINETEEN THOUSAND, FIVE HUNDRED FORTY-FIVE PESOS ONLY**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

LILYBETH C. FONDEVILLA
 CP: 09238341545

MERIAN P. CATAJAY-MANI, Ed.D., CESE
 University President

Conforme: _____
 (Signature) _____
 (Date) **6/20/24**

164-CO-24-06-0920

Fund Cluster: 164
 Funds Available: **ICTSC, SPMD, CBA, 2 INTERNAL AUDIT SERVICES OFFICE**

MS. SHIELA BUEN F. SERVAÑEZ, CPA
 Head, Accounting Office

ORS/BURS No: **164-m206-24-06-0921**
 Date of the ORS/BURS: **6/20/24**
 Amount: **PhP619,545.00**



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Supplier: Vilicen Enterprises
Address: Liwanag, Odiongan, Romblon
TIN : 154-008-573-00000
P.O. No.: 24-06-0031
Date: 20-June-2024
Mode of Procurement: Public Bidding

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: RSU, Supply Office
Date of Delivery : _____
Delivery Term: 25 CALENDAR DAYS FROM RECEIPT OF NTP
Payment Term: _____

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
		CARRIED FORWARD	35		137,580.00
7	set	Split Type Air-conditioning unit: Specs – 1.5 HP with Dual inverter compressor, equal or greater than 18,000 BTU/ cooling capacity, 2-way auto swing, 220 volts, with remote control, with refrigerant pipes and fittings, condensate pipes and insulation, hanger supports with additional electrical works and installation.	2	44,850.00	89,700.00
8	unit	Stand Fan, 18" dia. Plastic Blade Push Button switch; 18" Plastic blade; High performance motor; With thermal fuse protection; 3-speed push button switch; Round stable plastic base; Easy height adjustment & Tilting head with oscillation	5	2,450.00	12,250.00
9	unit	Water Dispenser, Hot, Cold, Normal Function, Dimension (L x W x H) 31x31x97c m, Cooling Power: 85W/ Heating Power: 500W	2	9,100.00	18,200.00
10	unit	Orbit Fan, 16" 3-speed, Metal Blade, 3 Blades	25	2,966.00	74,150.00
11	set	Two-way Hand Held Radio for communication (8 watts dual Band VHF/UHF Two-way Radio with Headphones	2	1,950.00	3,900.00
12	unit	Photo Copying Machine - digital copier with ARDF capable of printing, copying scanning, with standard 1 tray, 1 bypass tray and USB printing, 587x581x537mm (WxDxH) dimension, 220-240V power source, duplex capacity, with 5 additional drums of toner	1	140,750.00	140,750.00
		SUB-TOTAL	72		476,530.00

ICTB

(Total Amount in Words) **SIX HUNDRED NINETEEN THOUSAND, FIVE HUNDRED FORTY-FIVE PESOS ONLY**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

LILYBETH C. PONDEVILLA
 CP: 09238341545

MERIAN P. CATAJAY-MANI, Ed.D., CESE
 University President

Conforme:

 (Signature Over Printed Name of Supplier)
 6/20/24
 (Date)

164-00-74.06.0970

Fund Cluster: 164
 Funds Available: ICTSC,SPMO, CBA, & INTERNAL AUDIT SERVICES OFFICE

ORS/BURS No: 164-MODE-SU.06.0970

Date of the ORS/BURS: 6/20/24

MS. SHIELA BUEN F. SERVAÑEZ, CPA
 Head, Accounting Office

Amount: PhP619,545.00



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ABC: **Php649,868.00**

P.O. No. **24-06-0031**

Supplier: **Vilcen Enterprises**

Date: **20-June-2024**

Address: **Liwanag, Odiongan, Romblon**

Mode of Procurement: **Public Bidding**

TIN : **154-008-573-00000**

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RSU, Supply Office**

Delivery Term: **25 CALENDAR DAYS FROM RECEIPT OF NTP**

Date of Delivery: _____

Payment Term: _____

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
		CARRIED FORWARD	72		476,530.00
13	unit	Copier Type: Memory: 512MB Print Resolution: 600x600 DPI with automatic Document Feeder Single Pass (DAL) Scan Resolution: 600x600 DPI Warm-up Time: 18 seconds Original Size: A3, 11"x17" maximum Paper Size A3, 11x17, A6, A5 ID Card Copy, Automatic Reduce and Enlarge Continuous Speed: 21 pages per minute Functions: Multifunction Device Paper Capacity: 250 sheets tray 100 sheets Stack Bypass With Pedestal Cabinet, Toner, Drum Warranty: 1 year warranty on Parts and Service Lifetime Free Service with Quarterly Preventive Maintenance	1	108,475.00	108,475.00
14	piece	30-hole Multi-Functional Comb Binding Machine	1	4,850.00	4,850.00
15	piece	Flash Drive 16GB capacity, OTG, USB 3.0 Plug and Play, type C	5	570.00	2,850.00
16	piece	Flash Drive 32GB capacity, OTG, USB 3.0 Plug and Play, type	8	530.00	4,240.00
17	piece	Flash Drive 64GB capacity, OTG, USB 3.0 Plug and Play, type C	2	650.00	1,300.00
18		Mouse, with USB Cord	2	350.00	700.00
19		Mouse, Wireless	2	525.00	1,050.00
20		AVR, 500 watts	1	750.00	750.00
21		Top Load Water Dispenser with Bottom Cabinet, Hot, Cold, and Normal Function, Dimension (L x W x H) 31x31x97cm, Cooling Power: 85W/Heating Power: 500W	2	9,400.00	18,800.00
		SUB-TOTAL	96		619,545.00

(Total Amount in Words) ****SIX HUNDRED NINETEEN THOUSAND, FIVE HUNDRED FORTY-FIVE PESOS ONLY****

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

Conforme:

LILYBETH C. FONDEVILLA

MERIAN P. CATAJAY-MANI, Ed.D., CESE
 University President

CP: 09238341545

(Signature Over Printed Name of Supplier)

TIN: 154-008-573

(Date) **6/20/24**

Fund Cluster: 164

Funds Available: ICTSC, SPMO, CBA, & INTERNAL AUDIT SERVICES OFFICE

MS. SHIELA BUEN F. SERVAÑEZ, CPA
 Head, Accounting Office

ORS/BURS No: **164-co 24-06-0031**

Date of the ORS/BURS: **6/20/24**

Amount: **PhP619,545.00**

1.0%
1.0%
CPA
Internal Audit
Common

Contract Agreement Form for the Procurement of Goods (Revised)

CONTRACT AGREEMENT

THIS AGREEMENT made the 20th day of June 2024 between **ROMBLON STATE UNIVERSITY** of the Philippines (hereinafter called "the Entity") of the one part and **VILLCEN ENTERPRISES** of M.L. Quezon St., Liwanag, Odiongan, Romblon (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly **Solicitation No. RSU-2024-04-036, Supply and Delivery of ICT Equipment and Supplies for Romblon State University (ABC: PhP649,868.00)** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Six Hundred Nineteen Thousand, Five Hundred Forty-Five Pesos Only (PhP619,545.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Philippine Bidding Documents (PBDs);
 - i. Schedule of Requirements;
 - ii. Technical Specifications;
 - iii. General and Special Conditions of Contract; and
 - iv. Supplemental or Bid Bulletins, if any
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;
 - iii. Performance Security;
 - iv. Notice of Award of Contract; and the Bidder's conforme thereto; and
 - v. Other contract documents that may be required by existing laws and/or the Procuring Entity concerned in the PBDs. **Winning bidder agrees that additional contract documents or information prescribed by the GPPB that are subsequently required for submission after the contract execution, such as the Notice to Proceed, Variation Orders, and Warranty Security, shall likewise form part of the Contract.**
3. In consideration for the sum of **Six Hundred Nineteen Thousand, Five Hundred Forty-Five Pesos Only (PhP619,545.00)** or such other sums as may be ascertained, **Villcen Enterprises** agrees to **complete the supply and delivery of goods within twenty-five (25) calendar days from receipt of the Notice to Proceed** in accordance with his/her/its Bid.
4. The **Romblon State University** agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.


MERIAN P. CATAJAY-MANI, Ed.D., CESE
University President


MS. LILYBETH C. FONDEVILLA
Owner

for:
Romblon State University

for:
Villcen Enterprises

ACKNOWLEDGEMENT

Republic of the Philippines
(*Odiongan, Romblon*) S. S.


BEFORE ME, this *20th* day of *June*, 2024 in
Odiongan, Romblon, Philippines personally came and appeared
before me the following:

	I.D. No.	Place of Issue	Date of Issue
MERIAN P. CATAJAY-MANI, Ed.D., CESE	<u>01-01</u>	<u>Odiongan, Romblon</u>	<u>July 30, 2020</u>
MS. LILYBETH C. FONDEVILLA	<u>SSS #</u>	<u>33-1720974-0</u>	_____

Known to me to be the same persons who executed the foregoing instrument consisting of Two (2) pages including the page on which this Acknowledgement is written and they confirmed and acknowledged to me that the same is their own free and voluntary deed and that of the agency, which they respectively represent.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal on the day, year and place written.

Doc. No. 247
Page No. 20
Book No. 1
Series of 2024


PACIFICO M. BANTANG, JR.
Notary Public
Up to December 31, 2025
Roll No. 33986
IBP OR No. 322830/10-28-23
PTR No. 7699415/01-02-24