



ROMBLON STATE UNIVERSITY

BIDS AND AWARDS COMMITTEE

Office: RSC, 2nd Floor, Division Office, Romblon, Philippines
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NOTICE TO PROCEED

21 June 2024

MS. ERLINDA PUNZALAN
Proprietor/General Manager
Erzalan Printing Press
45 Cotabato St. Luzviminda Village
Batasan Hills, Quezon City

Dear **Ms. Punzalan:**

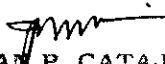
In view of the approval of the pertinent CONTRACT AGREEMENT, the Notice to Proceed is hereby issued to commence the project described below:

Project Title	: Supply and Delivery of Transcript of Records for the Office of the University Registrar of Romblon State University
Solicitation No.	: RSU-2024-04-034
Date of Opening of Bids	: 13 May 2024
ABC	: PhP250,000.00
Contract Amount	: PhP186,200.00


Upon receipt of this notice, you are responsible for the supply and delivery of goods under the terms and conditions stipulated in the agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice and signify your conformity by affixing your signature on the appropriate space provided below.

Very truly yours,


MERIAN P. CATAJAY-MANI, Ed.D., CESE
University President

Conforme:


MS. ERLINDA PUNZALAN
Proprietor/General Manager
Erzalan Printing Press

Date: June 21, 2024