



ROMBLON STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE

Community Outreach Center, RSU-Main Campus, Liwanag, Odiangan, Romblon 5505
 Telephone: (042) 567-5952
 Email: bac@rsu.edu.ph
 Website: rsu.edu.ph



Management System
 ISO 9001:2015
 www.tuv.com
 ID 900018803



TECHNICAL SPECIFICATIONS
Solicitation No. RSU-2024-02-013
ABC: PhP1,680,000.00

**Educational Touring Services for the BSIT of Romblon State University-
 Cajidiocan Campus**

ITEM NO.	UNIT	ITEM DESCRIPTION	QTY	STATEMENT OF COMPLIANCE
1	pax	<p>Three (3)-Days Educational Tour Package (San Jose Batangas, Malvar Batangas, Taguig, Man, Pasay City, Makati City and Quezon City.)</p> <p>1. PARTICIPANTS Total number of students: 112 students a. 8 Free of charge faculty chaperone;</p> <p>2. TRANSPORTATION a. Round-trip air-conditioned accommodation from Magdiwang to Batangas and vice versa; b. DOT-accredited air-conditioned and well-sanitized (3) 49-seater tourist bus; c. DOT-accredited tourist drivers and licensed tour guides. Note: - Provision of enough umbrellas for the whole group. - Should the vehicle develop any mechanical fault in transit, the tour agency must find a replacement within one hour - All land transfers at destinations as may be required must ensure safety for all passengers</p> <p>3. ACCOMMODATION a. A quadruple room accommodation in Metro Manila shall have: b. Air-conditioned rooms with complete amenities with a set of beddings, towels, and toiletries; c. Separate rooms for male and female students and provide beds as per standard requirements; d. 24/7 house guard, dining area, lounge for recreation, purified drinking stations, Wi-Fi, CCTV Cameras, accessible to malls and hospitals.</p> <p>4. TRAVEL SAFETY KITS a. Will provide safety kits or equipment PPEs for facilities requiring it (mask, alcohol, wet wipes, gloves, etc.) b. First aid kit for the whole group on board for tour vehicles throughout the trip with essential medicines (antacid for upset stomach, headache, antihistamine for allergies, diarrhea, motion sickness, fever, pain reliever, etc.</p>	112	



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	<p>5. TOUR COORDINATION</p> <ol style="list-style-type: none"> a. Securing Permits, Certificate of Participation/Attendance, follow-ups, and confirmation of plant/company visits will be provided. b. In case the companies to be visited are not available, then similar places will be proposed subject to the approval of the end-user pursuant to pertinent CHED issuances. <p>6. TRAVEL INSURANCE Comprehensive insurance coverage of not less than one hundred thousand pesos (PhP100,000.00) per participant.</p> <p>7. MEALS AND BEVERAGES Meals and beverages for all participants for the whole duration of the trip (breakfast, lunch, AM/PM snacks, and dinner)</p> <p>Note:</p> <ul style="list-style-type: none"> - Must be willing to accommodate food restrictions. - The finalized meal set/menu will be approved by the end-user. <p>8. GIVEAWAYS</p> <ol style="list-style-type: none"> a. Souvenir T-shirt for each participant subject to end-user approval. b. A gift/token will be provided for the visited company, subject to the approval of the end-user. <p>9. TOUR SIGNAGES, BANNER, AND DOCUMENTATION</p> <ol style="list-style-type: none"> a. Streamers will be provided. Design and dimension are subject to the approval of the end-user. b. Photo and video documentation. <p>ITINERARY</p> <ul style="list-style-type: none"> - Interactive/ experiential tours and activities for the whole group (<i>please see the attached itinerary</i>) <p>Provision in case of occurrence of Typhoon and other fortuitous events:</p> <ul style="list-style-type: none"> • If a typhoon and other fortuitous events occur before the educational tour schedule, the touring services may offer flexibility in the field trip itinerary, allowing for adjustments or rescheduling of activities as needed to accommodate the weather conditions to ensure the safety of everyone involved, subject to the approval of the end-user, mindful of the objectives of the Educational Tour. • If a typhoon and other fortuitous events occur anytime during educational tours, the touring services provider should take immediate action to 	
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		<p>ensure the safety and well-being of the students and faculty. Specifically, they have to:</p> <ul style="list-style-type: none"> ○ Assess the severity of the typhoon and its potential impact on the safety of the students and the faculty. This includes monitoring weather reports and consulting with local authorities for updates and guidance; ○ Device alternative plans that prioritize indoor activities or locations less affected by the typhoon. This could include visits to museums, indoor educational centers, or workshops; ○ Arrange educational workshops or presentations at the accommodation or alternative indoor venues. This can still provide valuable learning experiences related to the objectives of the tour; ○ If outdoor excursions are not possible, consider arranging virtual tours of relevant establishments or inviting guest speakers to provide insights and expertise remotely; ○ Provide essential supplies such as food, water, and first aid kits, and other necessities and hotel accommodations covered within the package offered by them; and ○ Any alternative activity shall be implemented only after the approval of the end-user, mindful of the objectives of the Educational Tour. <ul style="list-style-type: none"> ● If students and faculty are stranded due to a typhoon and other fortuitous event on their way back to the University, the touring services provider should prioritize their well-being and provide necessary support. Specifically, they have to: <ul style="list-style-type: none"> ○ Provide free meals and refreshments for the duration of their stay; and ○ Provide access to medical assistance or emergency services if needed. <p>Note:</p> <ul style="list-style-type: none"> - Tour activities and dates are subject to change based on recommendations of the end-user. - The final itinerary should be approved by the end-user and must adhere to existing health and safety protocols. 		
TOTAL		112		



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ITINERARY

Day 1- Travel from Ambulong Port to Batangas Pier		
TIME	ACTIVITIES	DESTINATION/ PLACE
DAY 2		
06:00 A.M.	Pick-up @ Batangas Pier	
06:30 A.M. -07:00 A.M.	Wash up time	Batangas Pier
07:00 A.M. -07:30 A.M.	Travel time to restaurant	San Jose, Batangas
07:30 A.M. -08:30 A.M.	Breakfast at Local Restaurant	San Jose Batangas
08:30 A.M. -9:00 A.M.	Travel Time to LIMA Technology Center	Malvar Batangas
09:00 A.M. -11:30 A.M.	PLANT VISIT at LITTEFUSE Phils. Inc	LIMA Technology Center @ Malvar Batangas
12:00 P.M. -01:00 P.M.	Lunch Time at Restaurant	
01:00 P.M. -03:00 P.M..	Travel time to EPDC	DOST, Taguig
03:00 P.M. -04:30 P.M.	Visit Electronics Product Development Center	DOST, Taguig
04:30 P.M. -05:30 P.M	Travel time to Hotel	Manila
06:00 P.M.	Check-In at Hotel	
07:00 P.M. -08:00 P.M	DINNER at Hotel	
	REST/Own Leisure/Overnight	
End of Day 2		

DAY 3		
06:00 A.M	Wake-up call	
07:00 A.M. -08:00 A.M.	Breakfast at Hotel	
08:00 A.M. -11:00 A.M.	SEMINAR WOKSHOP “Let’s Talk I.T. Now” facilitated by: SHAPE TECH <ul style="list-style-type: none"> ✓ Artificial Intelligence ✓ Internet of Things ✓ Enterprise Resource Planning ✓ Blockchain 	Seminar at Hotel
11:30 A.M. -12:30 A.M.	Lunch at Hotel	
12:30 P.M. -01:00 P.M.	Travel Time to Teleperformance,	Pasay City
01:30 P.M. -03:00 P.M.	Visit the TELEPERFORMANCE	Pasay City
03:00 P.M. -04:00 P.M.	Travel time to ORACLE Philippines	Makati City
04:00 P.M. -05:30 P.M.	Visit the ORACLE Philippines	Makati City
06:30 P.M. -07:30 P.M.	Dinner at Restaurant	
09:00 P.M	Back to Hotel	REST/Own Leisure/Overnight
End of Day 3		

DAY 4		
06:00 A.M	Wake-up call & Preparation for check -out	
06:30 A.M. -07:30 A.M.	Breakfast at HOTEL	
07:30 A.M. -08:30 A.M.	Travel time to DICT	Quezon City
08:30 A.M. -10:00 A.M.	Visit the Department of Information and Communications Technology,	Quezon City
10:00 A.M. -10:30 A.M.	Travel Time to IBM	Libis Quezon City
10:30 A.M. -12:00 A.M.	Visit IBM Philippines	Libis Quezon City



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LUNCH ON BOARD		
01:00 P.M. -02:30 P.M.	Travel time to Batangas City Pier	
02:30 P.M	Estimated time of Arrival	Batangas International AirPort
05:00 PM	Departure time from Batangas	Batangas-Romblon
08:00 AM	Estimated time of Arrival	Cajidiocan
END OF TOUR		
DAY 5 – Ambulong Port Station		



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MEAL SETS

DAY 1

<u>Meal</u>	<u>Type</u>	<u>Description</u>
Breakfast	Egg	Sunny side up egg
	Squid	Fried dried pusit
	Rice	Fried rice
	Hot Drinks	Hot choco
	Fruits	Fresh mango
Snacks (Morning)	Sandwich	Egg sandwich
	Drinks	Bottle soft drinks
Lunch	Meat	Chicken afritada
	Soup	Mushroom soup
	Rice	Plain rice
	Drinks	Mango shake
	Fruits	Watermelon
Snacks (Afternoon)	Burger	Hamburger
	Drinks	Bottle water
Dinner	Meat	Sinigang na baboy
	Fish	Fish fillet
	Rice	Plain rice
	Drinks	Fresh buko juice
	Fruits	Banana

DAY 2

<u>Meal</u>	<u>Type</u>	<u>Description</u>
Breakfast	Rice	Fried rice
	Fish	Fried fish tinapahan
	Hot Drinks	Hot coffee
	Fruits	Banana
Snacks (Morning)	Burger	Cheeseburger
	Drinks	Bottled soft drinks
Lunch	Rice	Plain rice
	Meat	Chicken curry, and Fried pork chop
	Other viand	Sinigang na hipon
	Drinks	Ice tea
	Fruits	Fresh mango
Snacks (Afternoon)	Sandwich	Tuna sandwich
	Drinks	Bottled water
Dinner	Rice	Plain rice



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Fish	Fried Tilapya
Chicken	Tinolang Manok
Squid	Calamares (pusit)
Drinks	Ice tea
Fruits	Watermelon

Day 3

<u>Meal</u>	<u>Type</u>	<u>Description</u>
Breakfast	Rice	Fried rice
	Fish	Fried Dilis with tomatoes
	Egg	Itlog na maalat
	Hot Drinks	Hot choco
	Fruits	Apple
Snacks (Morning)	Pasta	Spaghetti
	Drinks	Bottled soft drinks
Lunch	Rice	Plain rice
	Meat	Beef steak
	Fish	Sinigang na bangus
	Chicken	Fried chicken
	Drinks	Ice tea
	Fruits	Banana
Snacks (Afternoon)	Pancit	Pancit
	Drinks	Bottle soft drinks
Dinner	Viand	Kare- kare
	Rice	Plain rice
	Meat	Grilled liempo w/ sauce
	Chicken	Fried chicken
	Drinks	Bukon shake
	Fruits	Mango

***Note**

Meals in transit – Complete packed meal or meal available in nearby restaurant