



**ROMBLON STATE UNIVERSITY
BIDS AND AWARDS COMMITTEE**

Community Outreach Center, RSU-Main Campus, Liwanag, Odiongan, Romblon 5505
Telephone: (042) 567-5952
Email: bac@rsu.edu.ph
Website: rsu.edu.ph



Management System
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**TECHNICAL SPECIFICATIONS
Solicitation No. RSU-2024-02-009
ABC: PhP675,000.00**

**Educational Touring Services for the College of Engineering and
Technology (Mechanical Engineering Department) of Romblon State
University (Repost)**

ITEM NO.	UNIT	ITEM DESCRIPTION	QTY	STATEMENT OF COMPLIANCE
1	pax	<p>5-Day Educational Tour Package (Batangas, Rizal, Quezon City, Bulacan, and Pampanga) Inclusions:</p> <ol style="list-style-type: none"> 1. One (1) DOT Accredited Air-conditioned 49-seater tourist bus – For student and Faculty 2. DOT-accredited tourist drivers and licensed tour guides 3. Round-trip boat fare (economy accommodation) from Odiongan to Batangas, vice versa (with terminal tickets). 4. 45 students with 4 Free of Charge Faculty chaperone 5. Hotel Accommodation (2-6 capacity per room with CR) in Metro Manila shall have: <ul style="list-style-type: none"> - Air-Conditioned rooms, complete with set of beddings, towels separate rooms for male and female students, 24/7 house guard, dining area, lounge for recreation, purified drinking stations, Wi-Fi, CCTV Cameras, accessible to malls and hospitals. - Individual beds with complete set of beddings, towels, and toiletries. - will provide toiletries (soap, shampoo, toothbrush, toothpaste, toothbrush, towels, alcohol, and tissue) - Separate rooms for male and female students and provide beds as per standard requirements. - Separate rooms for the accompanying faculty and provide beds as per standard requirements. 6. Will provide safety kits or PPE for companies requiring it (Vest, Hard hat, face mask, Goggles, earplugs, etc.) 7. Accompanied by a nurse on 1-week tour. 8. Securing barangay/LGU permits, certificate of participation/attendance, follow-ups and confirmation of plant/company visits will be provided. In case the companies/plants are not available, then similar places will be proposed subject to the approval of the end user pursuant to pertinent CHED issuances. 9. Comprehensive insurance coverage of not less than fifty thousand pesos (PhP50,000.00) per participant. 10. Will serve full meals, subject to individual food restrictions and approval of the end user. 11. A gift token will be provided for the visited 	45	



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		<p>company, subject to the approval of the end user.</p> <p>12. Streamers will be provided. Design and dimension are subject to the approval of the end user.</p> <p>13. Provision in case of occurrence of Typhoon and other fortuitous events:</p> <ul style="list-style-type: none"> • If a typhoon and other fortuitous events occur before the educational tour schedule, the touring services may offer flexibility in the field trip itinerary, allowing for adjustments or rescheduling of activities as needed to accommodate the weather conditions to ensure the safety of everyone involved, subject to the approval of the end-user, mindful of the objectives of the Educational Tour. • If a typhoon and other fortuitous events occur anytime during educational tours, the touring services provider should take immediate action to ensure the safety and well-being of the students and faculty. Specifically, they have to: <ul style="list-style-type: none"> ○ Assess the severity of the typhoon and its potential impact on the safety of the students and the faculty. This includes monitoring weather reports and consulting with local authorities for updates and guidance; ○ Devise alternative plans that prioritize indoor activities or locations less affected by the typhoon. This could include visits to museums, indoor educational centers, or workshops; ○ Arrange educational workshops or presentations at the accommodation or alternative indoor venues. This can still provide valuable learning experiences related to the objectives of the tour; ○ If outdoor excursions are not possible, consider arranging virtual tours of relevant establishments or inviting guest speakers to provide insights and expertise remotely; ○ Provide essential supplies such as food, water, and first aid kits, and other necessities and hotel accommodations covered within the package offered by them; and ○ Any alternative activity shall be implemented only after the approval of the end-user, mindful of the objectives of the Educational Tour. • If students and faculty are stranded due to a typhoon and other fortuitous event on their way back to the University, the touring services provider should prioritize their well-being and 	
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		<p>provide necessary support. Specifically, they have to:</p> <ul style="list-style-type: none"> o Provide free meals and refreshments for the duration of their stay; and o Provide access to medical assistance or emergency services if needed. <p>Note:</p> <ul style="list-style-type: none"> - Tour activities and dates are subject to change based on recommendations of the end-user. - The final itinerary should be approved by the end-user and must adhere to existing health and safety protocols. 		
TOTAL			45	

 Name and Signature of the Bidder/Authorized Representative

 Name of the Company