

BIDS AND AWARDS COMMITTEE







BID BULLETIN

Clarification No. 1

Solicitation No.: RSU-2024-02-013

SUBJECT: Change/Modification in the Checklist of Technical and Financial

Documents, and Specifications in all attached/associated documents in the Philippine Bidding Documents (PBDs), Technical Specifications,

and Price Schedule, and in the Itinerary

TO : All Prospective Bidders

DATE: 19 March 2024

This Bid Bulletin is issued to inform all prospective bidders of the change/modification in the Checklist of Technical and Financial Documents, and Specifications in all attached/associated documents in the PBDs, Technical Specifications, and Price Schedule, and in the Itinerary. Please take notice of these changes.

Educational Touring Services for the BSIT of Romblon State University-Cajidiocan Campus (Repost)

RE: Checklist of Technical and Financial Documents

FROM	то
TECHNICAL COMPONENT	TECHNICAL COMPONENT
ENVELOPE	ENVELOPE
Class "A" Documents	Class "A" Documents
<u>Legal Documents</u>	<u>Legal Documents</u>
(a) Valid PhilGEPS Registration	(a) Valid PhilGEPS Registration
Certificate (Platinum Membership) (all	Certificate (Platinum Membership) (all
pages) in accordance with Section	pages) in accordance with Section
8.5.2 of the IRR;	8.5.2 of the IRR;
Technical Documents	Technical Documents
(b) Statement of the prospective bidder of	(b) Statement of the prospective bidder of
all its ongoing government and private	all its ongoing government and private
contracts, including contracts awarded but not yet started, if any,	contracts, including contracts awarded but not yet started, if any,
whether similar or not similar in	whether similar or not similar in
nature and complexity to the contract	nature and complexity to the contract
to be bid; and	to be bid; and
(c) Statement of the bidder's Single	(c) Statement of the bidder's Single
Largest Completed Contract (SLCC)	Largest Completed Contract (SLCC)
similar to the contract to be bid,	similar to the contract to be bid,
except under conditions provided for	except under conditions provided for
in Sections 23.4.1.3 and 23.4.2.4 of	in Sections 23.4.1.3 and 23.4.2.4 of
the 2016 revised IRR of RA No. 9184,	the 2016 revised IRR of RA No. 9184,
within the relevant period as provided	within the relevant period as provided
in the Bidding Documents; and	in the Bidding Documents; and
(d) Original copy of Bid Security. If in the	(d) Original copy of Bid Security. If in the
form of a Surety Bond, submit also a	form of a Surety Bond, submit also a
certification issued by the Insurance	certification issued by the Insurance
Commission or Original copy of	Commission or Original copy of
Notarized Bid Securing Declaration; and	Notarized Bid Securing Declaration;
	and
(e) Conformity with the Technical	(e) Conformity with the Technical
Specifications, which may include	Specifications, which may include



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production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; and

(f) Original duly signed Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

(g) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

(h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

FINANCIAL COMPONENT ENVELOPE

- (i) Original of duly signed and accomplished Financial Bid Form; and
- (j) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- (k) [For foreign bidders claiming by reason of their country's extension reciprocal rights Filipinos) to Certification from the relevant government office of their country stating that Filipinos are allowed to government in procurement activities for the same item or product
- Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

- production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS) and if applicable, Original Notarized Secretary's Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder; and

(g) DOT Certification as Travel Agency and Tours Operator; and

(h) Certification from LTFRB for the validity of the franchise of the proposed operator; and

 (i) Vehicles' updated/valid documents pertaining to registration, insurance coverage, driver's license, assurance of roadworthiness.

Financial Documents

(j) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC) or A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

(k) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

FINANCIAL COMPONENT ENVELOPE

- Original of duly signed and accomplished Financial Bid Form; and
- (m) Original of duly signed and accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- (n) [For foreign bidders claiming by reason extension of their country's rights to Filipinos] reciprocal Certification from the relevant government office of their country stating that Filipinos are allowed to government participate in procurement activities for the same item or product
- (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.



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FROM

RE: Technical Specifications

Three (3)-Days Educational Tour Package (San Jose Batangas, Malvar Batangas, Taguig, Man, Pasay City, Makati City and Quezon City.) Inclusions: 1. DOT Licensed air-conditioned 49-seater tourist bus (three (3) buses); 2. DOT-accredited tourist drivers and licensed tour guides; 3. Round-trip boat fare from Magdiwang to Batangas (economy accommodation); 4. One Hundred Twelve (112) students with eight (8) Free of Charge Faculty chaperones; 5. Accommodation in Metro Manila shall have:
- Air-conditioned rooms, complete with set of beddings, towels, separate rooms for male and female students, 24/7 house guard, dining area, lounge for recreation, purifiedwater drinking stations, Wi-Fi connection, CCTV Cameras, accessible to malls and hospitals; - beds as per standard requirements; and - with provision of toiletries. 6. Provision of safety kits; 7. Securing Permits, Certificates of Participation, Certificates of Appearance, follow-ups and confirmation of company visits will be provided. In case the companies are not available, then similar places will be proposed subject to the approval of the end-user and pursuant to pertinent CHED issuances; 8. Comprehensive insurance coverage of not less than Fifty Thousand Pesos (PhP50,000.00) per participant. 9. Will serve full meals, subject to individual food restrictions and approval of the end-user; 10. Souvenir T-Shirt for each participant; 11. Streamers will be provided. Design and dimension are subject to the approval of the end-user; 12. Photo and video documentation; 13. Souvenir activity kit; 14. Luggage tag; and 15. Provision in case of occurrence of Typhoon and other fortuitous events • If a typhoon and other fortuitous events occur before the educational tour schedule, the touring services may offer flexibility in the field



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approval of the end-user, mindful of the objectives of the Educational Tour. If a typhoon and other fortuitous events occur anytime during educational tours, the touring services provider should take immediate action to ensure the safety and well-being of the students and faculty. Specifically, they have to Assess the severity of the typhoon and its potential impact on the safety of the students and the faculty. This includes monitoring weather reports and consulting with local authorities for updates and guidance; Device alternative plans that prioritize indoor activities or locations less affected by the typhoon. This could include visits to museums, indoor educational centers, or workshops; Arrange educational workshops or presentations at the accommodation or alternative indoor venues. This can still provide valuable learning experiences related to the objectives of the tour; If outdoor excursions are not possible, consider arranging virtual tours of relevant establishments or inviting guest speakers to provide insights and expertise remotely; Provide essential supplies such as food, water, and first aid kits, and other necessities and hotel accommodations covered within the package offered by them; and Any alternative activity shall be implemented only after the approval of the end-user, mindful of the objectives of the Educational Tour. If students and faculty are stranded due to a typhoon and other fortuitous event on their way back to the University, the touring services provider should prioritize their well-being and provide necessary support. Specifically, they have to: Provide access to medical assistance or emergency services if needed.		

112

TOTAL



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RE: Itinerary

DAY 1

TIME	ACTIVITIES	DESTINATION/PLACE	
06:00 AM	Pick-up time at Batanga	s International Port	
06:30 AM -07:00 AM	Wash up time	Batangas Pier	
07:00 AM - 07:30 AM	Travel time to restaurant	San Jose, Batangas	
07:30 AM - 08:30 AM	Breakfast at local Restaurant	San Jose, Batangas	
08:30 AM - 09:00 AM	Travel time to LIMA Technology Center	Malvar, Batangas	
09:00 AM - 11:30 AM	Plant Visit at LITTELFUSE Phils. Inc	LIMA Technology Center Malvar, Batangas	
12:00 PM - 01:00 PM	LUNCH at Restaurant		
01:00 PM - 03:00 PM	Travel time to EPDC	DOST, Taguig	
03:00 PM - 04:30 PM	Visit Electronics Product Development Center	DOST, Taguig	
04:30 PM - 05:30 PM	Travel time to Hotel	Manila	
06:00 PM	CHECK-IN at HOTEL		
07:00 PM - 08:00 PM	DINNER at hotel		
	REST/Own Leisure/ Overnight		
	END OF DAY 1		

TIME	ACTIVITIES	DESTINATION / PLACE	
06:00 AM	Wake -up call		
07:00 AM - 08:00 AM	BREAKFAST at HOTEL		
08:00 AM - 11:00 AM	SEMINAR WORKSHOP "LET'S TALK I.T. NOW" facilitated by: SHAPE TECH ✓ Software Development ✓ Blockchain Technology ✓ Wifi and 5G Technology ✓ Internet of Things ✓ Cyber Security ✓ Artificial Intelligence & Machine Learning	SEMINAR at HOTEL	
11:30 AM - 12:30 PM	LUNCH at HOTEL		
12:30 PM - 01:00 PM	Travel time to Teleperformance	Pasay City	
01:30 PM - 03:00 PM	VISIT the TELEPERFORMANCE	Pasay City	
03:00 PM - 04:00 PM	Travel time to Oracle Philippines	Makati City	
04:00 PM - 05:30 PM	VISIT the ORACLE Philippines	Makati City	



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END OF DAY 2				
09:00 PM	BACK TO HOTEL	REST/Own Leisure/ Overnight		
06:30 PM - 07:30 PM	DINNER AT RESTAURANT			

TIME	ACTIVITIES	DESTINATION/PLACE	
06:00 AM	Wake-up call & preparation for check-out		
06:30 AM - 07:30 AM	BREAKFAST at HOTEL		
07:30 AM - 08:30 AM	Travel time to DICT	Quezon City	
08:30 AM - 10:00 AM	Visit the Department of Information and Communications Technology	Quezon City	
10:00 AM - 10:30 AM	Travel time to IBM Philippines	Libis, Quezon City	
10:30 AM - 12:00 PM	Visit the IBM Philippines	Libis, Quezon City	
	LUNCH ON BOARD	PACKED LUNCH	
01:00 PM - 02:30 PM	Travel time to Batangas City Pier		
02:30 PM	Estimated time of Arrival	BATANGAS INTERNATIONAL PORT	
05:00 PM	Departure time from Batangas	BATANGAS - ROMBLO	
08:00 AM	Estimated time of Arrival	CAJIDIOCAN	
HOME SWEET HOME	HOME SWEET HOME	HOME SWEET HOME	



BIDS AND AWARDS COMMITTEE







MEAL SETS

DAY 1

Meal	Туре	Description
Breakfast	Egg	Sunny side up egg
	Squid	Fried dried pusit
	Rice	Fried rice
	Hot Drinks	Hot choco
	Fruits	Fresh mango
Snacks (Morning)	Sandwich	Egg sandwich
	Drinks	Bottle soft drinks
Lunch	Meat	Chicken afritada
	Soup	Mushroom soup
	Rice	Plain rice
	Drinks	Mango shake
	Fruits	Watermelon
Snacks (Afternoon)	Burger	Hamburger
	Drinks	Bottle water
Dinner	Meat	Sinigang na baboy
	Fish	Fish fillet
	Rice	Plain rice
	Drinks	Fresh buko juice
The state of the s	Fruits	Banana

Meal	Туре	Description
Breakfast	Rice	Fried rice
	Fish	Fried fish tinapahan
	Hot Drinks	Hot coffee
	Fruits	Banana
Snacks (Morning)	Burger	Cheeseburger
	Drinks	Bottled soft drinks
Lunch	Rice	Plain rice
	Meat	Chicken curry, and Fried pork chop
	Other viand	Sinigang na hipon
	Drinks	Ice tea
	Fruits	Fresh mango
		m 1 1 1
Snacks (Afternoon)	Sandwich	Tuna sandwich
Snacks (Afternoon)	Sandwich Drinks	Bottled water
Snacks (Afternoon) Dinner		



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Chicken	Tinolang Manok
Squid	Calamares (pusit)
Drinks	Ice tea
Fruits	Watermelon

Day 3

Meal	Туре	Description
Breakfast	Rice	Fried rice
	Fish	Fried Dilis with tomatoes
	Egg	Itlog na maalat
	Hot Drinks	Hot choco
	Fruits	Apple
Secolar (Marring)	Pasta	Spaghetti
Snacks (Morning)	Drinks	Bottled soft drinks
	DITIKS	Bottled soit diffixs
Lunch	Rice	Plain rice
Lunch	Meat	Beef steak
	Fish	
	Chicken	Sinigang na bangus Fried chicken
	Drinks	Ice tea
	Fruits	Banana
	Fruits	Danara
Snacks (Afternoon)	Pancit	Pancit
	Drinks	Bottle soft drinks
Dinner	Viand	Kare- kare
	Rice	Plain rice
	Meat	Grilled liempo w/ sauce
	Chicken	Fried chicken
	Drinks	Bukon shake
	Fruits	Mango



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TO

RE: Technical Specifications

ITEM UNIT	ITEM DESCRIPTION	QTY	STATEMENT OF COMPLIANCE
1 pax	Three (3)-Days Educational Tour Package (San Jose Batangas, Malvar Batangas, Taguig, Man, Pasay City, Makati City and Quezon City.) 1. PARTICIPANTS Total number of students: 112 students a. 8 Free of charge faculty chaperone; 2. TRANSPORTATION b. Round-trip air-conditioned accommodation from Magdiwang to Batangas and vice versa; c. DOT-accredited air-conditioned and well-sanitized (3) 49-seater tourist bus; d. DOT-accredited tourist drivers and licensed tour guides. Note: Provision of enough umbrellas for the whole group. Should the vehicle develop any mechanical fault in transit, the tour agency must find a replacement within one hour All land transfers at destinations as may be required must ensure safety for all passengers 3. ACCOMMODATION a. A quadruple room accommodation in Metro Manila shall have: b. Air-conditioned rooms with complete amenities with a set of beddings, towels, and toiletries; c. Separate rooms for male and female students and provide beds as per standard requirements; d. 24/7 house guard, dining area, lounge for recreation, purified drinking stations, Wi-Fi, CCTV Cameras, accessible to malls and hospitals. 4. TRAVEL SAFETY KITS a. Will provide safety kits or equipment PPEs for facilities requiring it (mask, alcohol, wet wipes, gloves, etc.) b. First aid kit for the whole group on board for tour vehicles throughout the trip with essential medicines (antacid for upset stomach, headache, antihistamine for allergies, diarrhea, motion sickness, fever, pain reliever, etc. 5. TOUR COORDINATION a. Securing Permits, Certificate of Participation/Attendance, follow-ups, and confirmation of plant/company visits will be provided.	112	



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b. In case the companies to be visited are not available, then similar places will be proposed subject to the approval of the end-user pursuant to pertinent CHED issuances.

6. TRAVEL INSURANCE

Comprehensive insurance coverage of not less than one hundred thousand pesos (PhP100,000.00) per participant.

MEALS AND BEVERAGES

Meals and beverages for all participants for the whole duration of the trip (breakfast, lunch, AM/PM snacks, and dinner)

Note:

- Must be willing to accommodate food restrictions.
- The finalized meal set/menu will be approved by the end-user.

8. GIVEAWAYS

- Souvenir T-shirt for each participant subject to end-user approval.
- A gift/token will be provided for the visited company, subject to the approval of the end-user.

9. TOUR SIGNAGES, BANNER, AND DOCUMENTATION

- Streamers will be provided. Design and dimension are subject to the approval of the enduser.
- b. Photo and video documentation.

ITINERARY

 Interactive/ experiential tours and activities for the whole group (please see the attached itinerary)

Provision in case of occurrence of Typhoon and other fortuitous events:

- If a typhoon and other fortuitous events occur before the educational tour schedule, the touring services may offer flexibility in the field trip itinerary, allowing for adjustments or rescheduling of activities as needed to accommodate the weather conditions to ensure the safety of everyone involved, subject to the approval of the end-user, mindful of the objectives of the Educational Tour.
- If a typhoon and other fortuitous events occur
 anytime during educational tours, the touring
 services provider should take immediate action to
 ensure the safety and well-being of the students
 and faculty. Specifically, they have to:
 - Assess the severity of the typhoon and its potential impact on the safety of the students and the faculty. This includes monitoring weather reports and consulting





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Note:	with local authorities for updates and guidance; Device alternative plans that prioritize indoor activities or locations less affected by the typhoon. This could include visits to museums, indoor educational centers, or workshops; Arrange educational workshops or presentations at the accommodation or alternative indoor venues. This can still provide valuable learning experiences related to the objectives of the tour; If outdoor excursions are not possible, consider arranging virtual tours of relevant establishments or inviting guest speakers to provide insights and expertise remotely; Provide essential supplies such as food, water, and first aid kits, and other necessities and hotel accommodations covered within the package offered by them; and Any alternative activity shall be implemented only after the approval of the end-user, mindful of the objectives of the Educational Tour. If students and faculty are stranded due to a typhoon and other fortuitous event on their way back to the University, the touring services provider should prioritize their well-being and provide necessary support. Specifically, they have to: Provide free meals and refreshments for the duration of their stay; and Provide access to medical assistance or emergency services if needed. Tour activities and dates are subject to change based on recommendations of the end-user. The final itinerary should be approved by the end-user and must adhere to existing health and safety protocols.		

TOTAL



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RE: Itinerary

TIME	ACTIVITIES	DESTINATION/ PLACE	
DAY 2			
06:00 A.M.	Pick-up @ Batangas Pier		
06:30 A.M07:00 A.M.	Wash up time	Batangas Pier	
07:00 A.M07:30 A.M.	Travel time to restaurant	San Jose, Batangas	
07:30 A.M08:30 A.M.	Breakfast at Local Restaurant	San Jose Batangas	
08:30 A.M9:00 A.M.	Travel Time to LIMA Technology Center	Malvar Batangas	
09:00 A.M11:30 A.M.	PLANT VISIT at LITTEFUSE Phils. Inc	LIMA Technology Center @ Malvar Batangas	
12:00 P.M01:00 P.M.	Lunch Time at Restaurant		
01:00 P.M03:00 P.M	Travel time to EPDC	DOST, Taguig	
03:00 P.M04:30 P.M.	Visit Electronics Product Development Center	DOST, Taguig	
04:30 P.M05:30 P.M	Travel time to Hotel	Manila	
06:00 P.M.	Check-In at Hotel		
07:00 P.M08:00 P.M	DINNER at Hotel		
	REST/Own Leisure/Overnight		
	End of Day 2		

	Ditt of Day 2	
NAW O		
DAY 3		
06:00 A.M	Wake-up call	
07:00 A.M08:00 A.M.	Breakfast at Hotel	
08:00 A.M11:00 A.M.	SEMINAR WOKSHOP "Let's Talk I.T. Now" facilitated by: SHAPE TECH ✓ Artificial Intelligence ✓ Internet of Things ✓ Enterprise Resource Planning ✓ Blockchain	Seminar at Hotel
11:30 A.M12:30 A.M.	Lunch at Hotel	
12:30 P.M01:00 P.M.	Travel Time to Teleperformance,	Pasay City
01:30 P.M03:00 P.M.	Visit the TELEPERFORMANCE	Pasay City
03:00 P.M04:00 P.M.	Travel time to ORACLE Philippines	Makati City
04:00 P.M05:30 P.M.	Visit the ORACLE Philippines	Makati City
06:30 P.M07:30 P.M.	Dinner at Restaurant	
09:00 P.M	Back to Hotel	REST/Own Leisure/Overnight
	End of Day 3	
DAY 4		
06:00 A.M	Wake-up call & Preparation for check -out	
06:30 A.M07:30 A.M.	Breakfast at HOTEL	
07:30 A.M08:30 A.M.	Travel time to DICT	Quezon City
08:30 A.M10:00 A.M.	Visit the Department of Information and Communications Technology,	Quezon City
10:00 A.M10:30 A.M.	Travel Time to IBM	Libis Quezon City



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10:30 A.M12:00 A.M.	Visit IBM Philippines	Libis Quezon City
	LUNCH ON BOARD	
01:00 P.M02:30 P.M.	Travel time to Batangas City Pier	
02:30 P.M	Estimated time of Arrival	Batangas International AirPort
05:00 PM	Departure time from Batangas	Batangas-Romblon
08:00 AM	Estimated time of Arrival	Cajidiocan
	END OF TOUR	



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MEAL SETS

DAY 1

Meal	Туре	Description
Breakfast	Egg	Sunny side up egg
	Squid	Fried dried pusit
	Rice	Fried rice
	Hot Drinks	Hot choco
	Fruits	Fresh mango
Snacks (Morning)	Sandwich	Egg sandwich
Si Si	Drinks	Bottle soft drinks
Lunch	Meat	Chicken afritada
	Soup	Mushroom soup
	Rice	Plain rice
	Drinks	Mango shake
	Fruits	Watermelon
Snacks (Afternoon)	Burger	Hamburger
	Drinks	Bottle water
Dinner	Meat	Sinigang na baboy
	Fish	Fish fillet
	Rice	Plain rice
	Drinks	Fresh buko juice
	Fruits	Banana

<u>Meal</u>	Type	Description
Breakfast	Rice	Fried rice
	Fish	Fried fish tinapahan
	Hot Drinks	Hot coffee
	Fruits	Banana
Snacks (Morning)	Burger	Cheeseburger
	Drinks	Bottled soft drinks
Lunch	Rice	Plain rice
	Meat	Chicken curry, and Fried pork chor
	Other viand	Sinigang na hipon
	Drinks	Ice tea
	Fruits	Fresh mango
Snacks (Afternoon)	Fruits Sandwich	Fresh mango Tuna sandwich
Snacks (Afternoon)	120 Add 15 et	



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Fish	Fried Tilapya
Chicken	Tinolang Manok
Squid	Calamares (pusit)
Drinks	Ice tea
Fruits	Watermelon

Day 3

Meal	Туре	Description
Breakfast	Rice	Fried rice
	Fish	Fried Dilis with tomatoes
	Egg	Itlog na maalat
	Hot Drinks	Hot choco
	Fruits	Apple
Snacks (Morning)	Pasta	Spaghetti
V. Or	Drinks	Bottled soft drinks
Lunch	Rice	Plain rice
Dancii	Meat	Beef steak
	Fish	Sinigang na bangus
	Chicken	Fried chicken
	Drinks	Ice tea
	Fruits	Banana
Snacks (Afternoon)	Pancit	Pancit
	Drinks	Bottle soft drinks
Dinner	Viand	Kare- kare
	Rice	Plain rice
	Meat	Grilled liempo w/ sauce
	Chicken	Fried chicken
	Drinks	Bukon shake
	Fruits	Mango

*Note

Meals in transit – Complete packed meal or meal available in nearby restaurant

Please be advised that this bid bulletin is issued to amend the Checklist of Technical and Financial Documents, and specifications in all attached/associated documents, and in the itinerary. This shall be an integral part of the Bid Documents.

For information and guidance of all concerned.

ATTY. GLENN NIÑO M. SARTILLO

BAC Chairperson