



ROMBLON STATE UNIVERSITY BIDS AND AWARDS COMMITTEE

Community Outreach Center, RSU-Main Campus, Liwanag, Odiongan, Romblon 5505
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BID BULLETIN

Clarification No. 1

Solicitation No.: RSU-2024-02-008

- TO** : All Prospective Bidders
- SUBJECT** : Change/Modification in the Checklist of Technical and Financial Documents, and Specifications in all attached/associated documents in the Philippine Bidding Documents (PBDs), Technical Specifications, and Price Schedule, and in the Itinerary
- DATE** : 15 March 2024

This Bid Bulletin is issued to inform all prospective bidders of the change/modification in the Checklist of Technical and Financial Documents, and Specifications in all attached/associated documents in the PBDs, Technical Specifications, and Price Schedule, and in the Itinerary. Please take notice of these changes.

**Educational Touring Services for the College of Engineering and Technology
(Electrical Engineering Department) of Romblon State University (Repost)
(ABC: PhP1,035,000.00)**

Checklist of Technical and Financial Documents	
FROM	TO
<p>TECHNICAL COMPONENT ENVELOPE</p> <p align="center">Class "A" Documents</p> <p><u>Legal Documents</u></p> <p>(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;</p> <p><u>Technical Documents</u></p> <p>(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and</p> <p>(m) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and</p> <p>(n) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the</p>	<p>TECHNICAL COMPONENT ENVELOPE</p> <p align="center">Class "A" Documents</p> <p><u>Legal Documents</u></p> <p>(a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) in accordance with Section 8.5.2 of the IRR;</p> <p><u>Technical Documents</u></p> <p>(b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; and</p> <p>(c) Statement of the bidder's Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; and</p> <p>(d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the</p>



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Insurance Commission **or**
Original copy of Notarized
Bid Securing Declaration;
and

- (o) Conformity with the
Technical Specifications,
which may include
production/delivery
schedule, manpower
requirements, and/or after-
sales/parts, if applicable;

and

- (p) Original duly signed Omnibus
Sworn Statement (OSS) **and** if
applicable, Original Notarized
Secretary's Certificate in case of a
corporation, partnership, or
cooperative; or Original Special
Power of Attorney of all members of
the joint venture giving full power
and authority to its officer to sign
the OSS and do acts to represent
the Bidder.

Financial Documents

- (q) The prospective bidder's
computation of Net Financial
Contracting Capacity (NFCC) **or A**
committed Line of Credit from a
Universal or Commercial Bank in
lieu of its NFCC computation.

Class "B" Documents

- (r) If applicable, a duly signed joint
venture agreement (JVA) in case
the joint venture is already in
existence **or** duly notarized
statements from all the potential
joint venture partners stating that
they will enter into and abide by
the provisions of the JVA in the
instance that the bid is successful.

FINANCIAL COMPONENT ENVELOPE

- (s) Original of duly signed and
accomplished Financial Bid Form;
and
- (t) Original of duly signed and
accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)

- (u) [For foreign bidders claiming by
reason of their country's extension
of reciprocal rights to Filipinos]
Certification from the relevant
government office of their country
stating that Filipinos are allowed to
participate in government
procurement activities for the
same item or product

Insurance Commission **or**
Original copy of Notarized
Bid Securing Declaration;
and

- (e) Conformity with the
Technical Specifications,
which may include
production/delivery
schedule, manpower
requirements, and/or after-
sales/parts, if applicable;

and

- (f) Original duly signed Omnibus
Sworn Statement (OSS) **and** if
applicable, Original Notarized
Secretary's Certificate in case of a
corporation, partnership, or
cooperative; or Original Special
Power of Attorney of all members of
the joint venture giving full power
and authority to its officer to sign
the OSS and do acts to represent
the Bidder; **and**

- (g) DOT Certification as Travel Agency
and Tours Operator; **and**

- (h) Certification from LTRFB for the
validity of the franchise of the
proposed operator; **and**

- (i) Vehicles' updated/valid
documents pertaining to
registration, insurance coverage,
driver's license, assurance of
roadworthiness.

Financial Documents

- (j) The prospective bidder's
computation of Net Financial
Contracting Capacity (NFCC) **or A**
committed Line of Credit from a
Universal or Commercial Bank in
lieu of its NFCC computation.

Class "B" Documents

- (k) If applicable, a duly signed joint
venture agreement (JVA) in case
the joint venture is already in
existence **or** duly notarized
statements from all the potential
joint venture partners stating that
they will enter into and abide by
the provisions of the JVA in the
instance that the bid is successful.

FINANCIAL COMPONENT ENVELOPE

- (l) Original of duly signed and
accomplished Financial Bid Form;
and
- (m) Original of duly signed and
accomplished Price Schedule(s).

Other documentary requirements under RA No. 9184 (as applicable)



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<p>(v) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.</p>	<p>(n) [For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos] Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product</p> <p>(o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.</p>
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FROM

ITEM NO.	UNIT	ITEM DESCRIPTION	QTY	STATEMENT OF COMPLIANCE
1	pax	<p>Educational Tour for EE 4118 and EE 4120 Educational Power Plant and Substation Visits</p> <p>Inclusions:</p> <ol style="list-style-type: none"> 1. Two (2) DOT Accredited Air-conditioned 18-seater passenger van and one (1) 49-seater tourist bus 2. DOT-accredited tourist drivers and licensed tour guides 3. Round-trip boat fare (economy accommodation) from Odiongan to Batangas- vice versa (with terminal tickets) 4. 69 students with 4 Free of Charge Faculty chaperone 5. Hotel Accommodation (2-6 capacity per room with CR) in Metro Manila shall have: <ul style="list-style-type: none"> - Air-Conditioned rooms, complete with set of beddings, towels separate rooms for male and female students, 24/7 house guard, dining area, lounge for recreation, purified drinking stations, Wi-Fi, CCTV Cameras, accessible to malls and hospitals. - Individual beds with complete set of beddings, towels, and toiletries. - will provide toiletries (soap, shampoo, toothbrush, toothpaste, toothbrush, towels, alcohol, and tissue) - Separate rooms for male and female students and provide beds as per standard requirements. 	69	



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	<ol style="list-style-type: none"> 6. Will provide safety kits or PPE for companies requiring it (Vest, Hard hat, face mask, Goggles, earplugs, etc.) 7. Accompanied by a nurse on 1-week tour. 8. Securing barangay/LGU permits, certificate of participation/attendance, follow-ups and confirmation of plant/company visits will be provided. In case the companies/plants are not available, then similar places will be proposed subject to the approval of the end user pursuant to pertinent CHED issuances. 9. Comprehensive insurance coverage of not less than fifty thousand pesos (PhP50,000.00) per participant. 10. Will serve full meals, subject to individual food restrictions and approval of the end user. 11. A gift token will be provided for the visited company, subject to the approval of the end user. 12. Streamers will be provided. Design and dimension are subject to the approval of the end user. <p>Provision in case of occurrence of Typhoon and other fortuitous events</p> <ul style="list-style-type: none"> • If a typhoon and other fortuitous events occur before the educational tour schedule, the touring services may offer flexibility in the field trip itinerary, allowing for adjustments or rescheduling of activities as needed to accommodate the weather conditions to ensure the safety of everyone involved, subject to the approval of the end-user, mindful of the objectives of the Educational Tour. • If a typhoon and other fortuitous events occur anytime during educational tours, the touring services provider should take immediate action to ensure the safety and well-being of the students and faculty. Specifically, they have to <ul style="list-style-type: none"> ○ Assess the severity of the typhoon and its potential impact on the safety of the students and the faculty. This includes monitoring weather reports and consulting with local authorities for updates and guidance; ○ Device alternative plans that prioritize indoor activities or locations less affected by the typhoon. This could include visits to museums, indoor educational centers, or workshops; 	
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	<ul style="list-style-type: none"> ○ Arrange educational workshops or presentations at the accommodation or alternative indoor venues. This can still provide valuable learning experiences related to the objectives of the tour; ○ If outdoor excursions are not possible, consider arranging virtual tours of relevant establishments or inviting guest speakers to provide insights and expertise remotely; ○ Provide essential supplies such as food, water, and first aid kits, and other necessities and hotel accommodations covered within the package offered by them; and ○ Any alternative activity shall be implemented only after the approval of the end-user, mindful of the objectives of the Educational Tour. <ul style="list-style-type: none"> • If students and faculty are stranded due to a typhoon and other fortuitous event on their way back to the University, the touring services provider should prioritize their well-being and provide necessary support. Specifically, they have to: <ul style="list-style-type: none"> ○ Provide free meals and refreshments for the duration of their stay; and ○ Provide access to medical assistance or emergency services if needed. <p>Note:</p> <ul style="list-style-type: none"> - Tour activities and dates are subject to change based on recommendations of the end-user. - The final itinerary should be approved by the end-user and must adhere to existing health and safety protocols. 		
TOTAL		69	

ITINERARY

(Sunday)	5:00 P.M	Departure from Odiongan Port
Day 1 (Monday)	03:00 A.M	Pick-up Batangas Pier
	6:00 A.M.	Proceed to Ilocos Norte Breakfast / Proceed to Ilocos Norte
	11:00 A.M 1:00 P.M 5:00 P.M	Lunch Visit: Solar Power Plant (Ilocos Area) Check-in to Hotel (Vigan Area)



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	7:00 P.M	Dinner
Day 2 (Tuesday)	5:00 A.M	Check-out
	6:00 A.M	Breakfast
	8:00 A.M	Visit: Windmill Power Plant (Ilocos Area)
	11:00 A.M	Lunch
	1:30 P.M	Proceed to Baguio City to prepare for the next plant visitation
	5:00 P.M	Check-in to Hotel (Baguio City)
	6:00 P.M	Dinner
Day 3 (Wednesday)	6:00 A.M	Check-out
	7:00 A.M	Breakfast
	8:00 A.M	Visit: Hydropower Plant (Ambuklao)
	11:00 A.M	Lunch @ Ambuklao Area, Baguio City
	12:00 N.N	Proceed to Subic
	4:00 P.M	Visit: Coal Power Plant (Subic Area)
	5:00 P.M 6:00 PM	Check-in to Hotel (Subic Area) Dinner
Day 4 (Thursday)	5:00 A.M	Check-out/ Proceed to Bulacan
	7:00 A.M	Breakfast
	8:00 A.M 10:00 A.M	Continuation to Bulacan Visit: National Grid Corporation of the Philippines (Bulacan Area)
	12:00 N.N	Lunch
	1:00 P.M	Proceed to Metro Manila
	2:00 P.M	Visit: Electrical Laboratory Equipment (Quezon City)
	6:00 P.M 7:00 PM	Check-in to Hotel (Metro Manila) Dinner
Day 5 (Friday)	6:00 A.M	Breakfast at Hotel
	7:00 A.M 9:00 A.M	Check-out/ Proceed to Cavite Visit: Wires and Cable Manufacturing
	11:00 A.M 12:00 N.N	Lunch Proceed to Laguna
	4:00 P.M 6:00 PM	Check-in to Hotel (Pansol Area, Laguna) Dinner
	Day 6 (Saturday)	7:00 A.M
8:00 A.M 10:00 A.M		Check-out / Proceed to Batangas Pier Drop-off in Batangas Pier w/ Lunch/ Departure for Odiongan, Romblon
5:00 P.M		Departure from Batangas Port
2:00 A.M		Arrival at Odiongan Port

END OF TOUR



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MEAL SETS

<p>Set A Breakfast (packed) Fried rice, hotdog and egg Snacks AM Sandwich and bottled drinks</p> <p>Lunch – Rice Chicken Caldereta Pork Caldereta Chopsuey Sago gulaman Ice tea tower</p> <p>Snacks PM Sandwich bottled drinks</p> <p>Dinner Rice Creamy beef with mushroom Pork Estofado Ampalaya salad Bottled water</p>	<p>Set B Breakfast Fried Rice Scrambled egg Danggit Choices of coffee, milo and water</p> <p>Snacks Sandwich bottled water</p> <p>Lunch Packed lunch</p> <p>Snacks Sandwich bottled water</p> <p>Dinner Rice Beef steak with broccoli Chicken sotanghon</p> <p> Cucumber salad Ice tea tower</p>
<p>Set C Breakfast Fried Rice Eggs, hotdog Choices of coffee and milo</p> <p>Snacks sandwich and bottled soda</p> <p>Lunch Rice Chicken with garbanzos Beef stew Coffee jelly Choices of Ice tea tower and bottled water</p> <p>Snacks sandwich and bottled soda</p> <p>Dinner Rice Fried fish Ginisang monggo Cucumber salad Choices of ice tea and bottled water</p>	



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TO

ITEM NO.	UNIT	ITEM DESCRIPTION	QTY	STATEMENT OF COMPLIANCE
1	pax	<p>5-Day Educational Tour Package (Benguet, Pangasinan, Bataan, and Laguna)</p> <p>1. PARTICIPANTS Total number of students: 69 students with 4 Free of charge faculty chaperone. *schedule is upon the advice of the end user</p> <p>2. TRANSPORTATION</p> <p>a. Round-trip air-conditioned accommodation from Odiongan to Batangas and vice versa;</p> <p>b. DOT-accredited air-conditioned and well-sanitized one (1) 49 pax passenger capacity tourist bus and (1) 18 - passenger capacity tourist coaster/van;</p> <p>c. DOT-accredited tourist drivers and one (1) licensed tour guide per bus.</p> <p>Note:</p> <ul style="list-style-type: none"> - Should the vehicle develop any mechanical fault in transit, the tour agency must find a replacement as soon as possible - Touring agency must ensure the safety of all passengers all the time <p>3. ACCOMMODATION A quadruple room or better accommodation in Metro Manila shall have:</p> <p>a. Air-conditioned rooms with a set of beddings, towels, and toiletries;</p> <p>b. Separate rooms for male and female students and provide beds as per standard requirements;</p> <p>c. 24/7 house guard, dining area, lounge for recreation, purified drinking stations, Wi-Fi, CCTV Cameras, accessible to malls and hospitals, and TV.</p> <p>4. TRAVEL SAFETY</p> <p>a. Will provide safety kits or equipment PPEs for plants requiring it (mask, alcohol, wet wipes, gloves, vest, hard hat, etc.)</p> <p>b. First aid kit for the whole group on board for each tour vehicles throughout the trip with essential medicines/over-the-counter</p>	69	



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		<p>medicines (antacid for upset stomach, headache, antihistamine for allergies, diarrhea, motion sickness, fever, pain reliever, etc.)</p> <p>c. Assist in case of health emergency through the provision of a list of emergency contact numbers.</p> <p>5. TOUR COORDINATION</p> <p>a. Securing Permits/Letter of Request and Acknowledgment from LGUs, in compliance with CMO 63 s.2017, Provision of entrance fees, if necessary, Certificate of Participation/Attendance, follow-ups, and confirmation of plant/company visits will be provided, including orientation about industry practices.</p> <p>b. In case the companies/plants are not available, then similar places will be proposed subject to the approval of the end-user pursuant to pertinent CHED issuances.</p> <p>6. TRAVEL INSURANCE</p> <p>Comprehensive insurance coverage of not less than one hundred thousand pesos (PhP100,000.00) per participant.</p> <p>7. MEALS AND BEVERAGES</p> <p>Meals and beverages for all participants for the whole duration of the trip (breakfast, lunch, AM/PM snacks, and dinner)</p> <p>Note:</p> <ul style="list-style-type: none"> - Must be willing to accommodate food restrictions. - The finalized meal set/menu will be prepared by the end-user subject to the approval of the Health Services Unit. <p>8. GIVEAWAYS</p> <p>a. A gift/token will be provided for the visited company, subject to the approval of the end-user.</p> <p>9. TOUR SIGNAGES, BANNER, AND DOCUMENTATION</p> <p>a. Streamers will be provided. Design and dimension are subject to the approval of the end-user.</p> <p>ITINERARY</p> <ul style="list-style-type: none"> - Interactive/ experiential tours and activities for the whole group (<i>please see the attached itinerary</i>) - Provision in case of occurrence of Typhoon and other fortuitous events: 	
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| | <ul style="list-style-type: none">• If a typhoon and other fortuitous events occur before the educational tour schedule, the touring services may offer flexibility in the field trip itinerary, allowing for adjustments or rescheduling of activities as needed to accommodate the weather conditions to ensure the safety of everyone involved, subject to the approval of the end-user, mindful of the objectives of the Educational Tour.• If a typhoon and other fortuitous events occur anytime during educational tours, the touring services provider should take immediate action to ensure the safety and well-being of the students and faculty. Specifically, they have to:<ul style="list-style-type: none">○ Assess the severity of the typhoon and its potential impact on the safety of the students and the faculty. This includes monitoring weather reports and consulting with local authorities for updates and guidance;○ Device alternative plans that prioritize indoor activities or locations less affected by the typhoon. This could include visits to museums, indoor educational centers, or workshops;○ Arrange educational workshops or presentations at the accommodation or alternative indoor venues. This can still provide valuable learning experiences related to the objectives of the tour;○ If outdoor excursions are not possible, consider arranging virtual tours of relevant establishments or inviting guest speakers to provide insights and expertise remotely;○ Provide essential supplies such as food, water, and first aid kits, and other necessities and hotel accommodations covered within the package offered by them; and○ Any alternative activity shall be implemented only after the approval of the end-user, mindful of the objectives of the Educational Tour.• If students and faculty are stranded due to a typhoon and other fortuitous event on their way back to the University, the touring services provider should prioritize their well-being and provide necessary support. Specifically, they have to:<ul style="list-style-type: none">○ Provide free full meals and refreshments for the duration of their stay; and | |
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	<ul style="list-style-type: none"> ○ Provide access to medical assistance or emergency services if needed. <p>Notes:</p> <ul style="list-style-type: none"> - Tour activities and dates are subject to change based on recommendations of the end-user. - The final itinerary should be approved by the end-user and must adhere to existing health and safety protocols. - No single use plastic in any of the activities involved. 	
TOTAL		69

Itinerary for the educational tour on the subjects EE 4118 - Fundamentals of Power Plant Engineering Design with Educational Power Plant Visits and EE 4120 - Distribution System and Substation Design with Educational Substation Visits

(Sunday)	5:00 PM	Departure from Odiongan Port
Day 1 (Monday)	3:00 AM	Arrival to Batangas Port / Pick-up Batangas Pier
	4:00 AM	Travel to Baguio City
	6:00 AM	Breakfast / Stop Over
	7:00 AM	Travel to Baguio City (Continuation)
	11:00 AM	Lunch (Restaurant)
	1:00 PM	Visit: National Grid Corporation of the Philippines (Benguet Substation)
	5:00 PM	Check-in Hotel in Baguio City
	6:00 PM	Dinner
Day 2 (Tuesday)	6:00 AM	Breakfast at the Hotel
	9:00 AM	Visit: Ambuklao Hydro Power Plant (Benguet)
	11:00AM	Lunch (Ambuklao Cafeteria)
	1:00PM	Continuation of tour in the plant
	6:00PM	Dinner (Fast Food Chain)
	7:00PM	Travel back to the hotel
Day 3 (Wednesday)	6:00 AM	Check-out / Breakfast
	8:00 AM	Travel to Pangasinan Province
	11:00 AM	Lunch (Restaurant)
	1:30PM	Visit: Sual Coal Power Plant
Day 4 (Thursday)	6:00PM	Check-in Hotel / Dinner at the hotel
	5:00 AM	Check-out / Breakfast
	8:00 AM	Travel to Morong, Bataan
	11:00 AM	Lunch (Restaurant)
	1:00PM	Visit: Bataan Nuclear Power Plant
Day 5 (Friday)	6:00PM	Check-in Hotel / Dinner at the hotel
	5:00 AM	Check-out / Breakfast
	8:00 AM	Travel to Laguna Province
	11:00 AM	Lunch (Restaurant)
	2:00PM	Visit: Philflex Wires and Cables Manufacturing
	5:30PM	Travel to Laguna Hotel
Day 6 (Saturday)	6:00PM	Check-in Laguna Hotel / Dinner
	7:00 AM	Check-out / Breakfast
	9:00 AM	Travel to Batangas Port
	11:00 AM	Drop-off in Batangas Pier w/ Lunch/ Departure for Odiongan, Romblon



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Meal Schedule

DATE	AM SCHEDULE	PM SCHEDULE
Day 1:	Breakfast Fried rice / Plain rice Hotdog egg Snacks AM Sandwich bottled drinks Lunch Rice Chicken Caldereta Pork Caldereta Chopsuey Sago gulaman Ice tea tower	Snacks PM Sandwich bottled drinks Dinner Rice Creamy beef with mushroom Pork Estofado Ampalaya salad Bottled water
Day 2:	Breakfast Fried Rice Chicken/pork longganisa Sunny side-up Egg Choices of coffee/milo Snacks sandwich bottled soda / Water Lunch Rice Chicken with garbanzos Beef stew Coffee jelly Choices of Ice tea tower and bottled water	Snacks Sandwich bottled soda / water Dinner Rice Dinakdakan Fried fish Ginisang monggo Cucumber salad Choices of ice tea and bottled water
Day 3:	Breakfast Fried Rice Scrambled egg Fried Bangus Choices of coffee, milo and water Snacks Sandwich bottled water Lunch Rice Chicken Sisig Pork Adobo Pinakbet Sago gulaman Ice tea tower	Snacks PM Sandwich bottled drinks Dinner Rice Chicken Adobo Pork Sisig Ampalaya with Egg Bottled water
Day 4:	Breakfast Fried Rice Scrambled egg Tocino Choices of coffee, milo and water Snacks Sandwich bottled water	Snacks PM Sandwich bottled drinks Dinner Rice Ginataang Fish Pork Sinigang Adobong Sitaw Bottled water



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	<p>Lunch</p> <ul style="list-style-type: none"> Rice Chicken Inasal Pinangat na Tulingan Ginataang Langka Sago gulaman Ice tea tower 	
Day 5:	<p>Breakfast</p> <ul style="list-style-type: none"> Fried Rice Scrambled egg Danggit Choices of coffee, milo and water <p>Snacks</p> <ul style="list-style-type: none"> Sandwich bottled water <p>Lunch</p> <ul style="list-style-type: none"> Rice Chicken Tinola Pork Asado Chopsuey Sago gulaman Ice tea tower 	<p>Snacks PM</p> <ul style="list-style-type: none"> Sandwich bottled drinks <p>Dinner</p> <ul style="list-style-type: none"> Rice Pork Steak Pork Sinigang Ampalaya salad Bottled water
Day 6:	<p>Breakfast</p> <ul style="list-style-type: none"> Fried Rice Hardboiled Egg Fish Fillet Choices of coffee, milo and water <p>Snacks</p> <ul style="list-style-type: none"> Sandwich bottled water <p>Lunch</p> <ul style="list-style-type: none"> Packed Lunch 	<p>Snacks PM</p> <ul style="list-style-type: none"> Sandwich bottled drinks <p>Dinner</p> <ul style="list-style-type: none"> Packed Dinner

Please be advised that this bid bulletin is issued to amend the Checklist of Technical and Financial Documents, and specifications in all attached/associated documents. This shall be an integral part of the Bid Documents.

For information and guidance of all concerned.


ATTY. GLENN NIÑO M. SARTILLO
 BAC Chairperson