



Republic of the Philippines
ROMBLON STATE UNIVERSITY
 Odiongan, Romblon
 Tel No. (042) 567-5273
 Email: romblonstateu@gmail.com
 URL: rsu.edu.ph

Appendix 61



PURCHASE ORDER

PROJECT TITLE: PROCUREMENT OF TABLES AND CHAIRS FOR ROMBLON STATE UNIVERSITY (REPOST)
ABC: PhP1,500,000.00 **P.O. No.** 24-01-0001
Supplier: I.L.M.O. Marketing **Date:** 08-January-2024
Address: M. Formilleza St., Ligaya, Odiongan, Romblon **Mode of Procurement:** Public Bidding
TIN : 137-285-519-00000

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: RSU, Supply Office **Delivery Term:** 25 CALENDAR DAYS FROM RECEIPT OF NTP
Date of Delivery : _____ **Payment Term:** _____

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
1	pc	Table Dimensions: Unfolded Size 183cm x 60cm x 73cm Package Size 64cm x 61cm x 9cm Net Weight- 9kg Folding Size- 63x60x8.5cm	125	4,308.00	538,500.00
2	pc	Classic Chairs Dimensions: Width: 375mm Depth: 330mm Front Legs Distance: 355mm Side Legs Distance Left and Right: 378mm Back Legs Distance: 210mm Back Rest Height: 779mm Seat Back Height: 405mm Seat Height: 376mm Gross Weight: 2.25kg	1000	960.00	960,000.00
TOTAL			1,125		PhP 1,498,500.00

(Total Amount in Words) **ONE MILLION FOUR HUNDRED NINETY-EIGHT THOUSAND FIVE HUNDRED PESOS ONLY**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,


THOMAS JEROME M. ORTIZ
(0917) 308 6123

Conforme: _____
 (Signature Over Printed Name of Supplier)
JAN 08 2024
 (Date)


MERIAN P. CATAJAY-MANI, Ed.D., CESE
 University President

Fund Cluster: 164 **ORS/BURS No:** 604.m088-24-01-0002
 Funds Available: College of Arts and Sciences **Date of the ORS/BURS:** Jan- 8, 2024

MS. SHIELA BUEN F. SERVAÑEZ, CPA
 Head, Accounting Office **Amount:** PhP1,498,500.00


RECEIVED BY:
THOMAS JEROME M. ORTIZ
Date: JAN 08 2024