Republic of the Philippines
ROMBLON STATE UNIVERSITY
Odiongan, Romblon
Tel No. (042) 567-5273
Email: romblonstateu@gmail.com
URL: rsu.edu.ph

Appendix 61

PURCHASE ORDER

P.O. No. **23-09-0072**
Date: **September 6, 2023**
Mode of Procurement: **SVP**

Supplier: **PrintCo. One Stop Print Shop**
Address: **Brgy. Dapawan, Odiongan, Romblon**
TIN : **938-702-563-000**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RSU, Supply Office**
Date of Delivery : _____

Delivery Term: **15 CALENDAR DAYS**
Payment Term: _____

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	set	**Tumbler Set with Print;** 750ml Premium Travel Tumbler Double-Walled 304 Stainless Vacuum Sports Water Bottle with 2 pcs Cup Handle including Gift Box Packaging; Colors: Black, Gray and Peach; Print: UV Printed 50mm dia RSU Logo with Tagline	300	416.67	**125,001.00**
		TOTAL	**300**		**PhP 125,001.00**

(Total Amount in Words) **ONE HUNDRED TWENTY-FIVE THOUSAND AND ONE PESOS ONLY**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

MERIAN P. CATAJAY-MANI, Ed.D., CESE
University President

Conforme:

TEOFILO TERRANCO JR.
(Signature Over Printed Name of Supplier)

Sept. 6, 2023
(Date)

Fund Cluster: 164
Funds Available: OMPA

SHIELA BUEN F. SERVAÑEZ
Head, Accounting Office

ORS/BURS No: 164-2023-09-1158
Date of the ORS/BURS: 9/6/2023

Amount: PhP125,001.00