



Republic of the Philippines  
**ROMBLON STATE UNIVERSITY**  
 Odiangan, Romblon  
 Tel No. (042) 567-5273  
 Email: romblonstateu@gmail.com  
 URL: rsu.edu.ph

Appendix 61



**PURCHASE ORDER**

Supplier: **ZY Trading** P.O. No. **23-07-0053**  
 Address: **National Road, Poblacion, Alcantara, Romblon** Date: **13-July-2023**  
 TIN : **448-046-505-00000** Mode of Procurement: **Public Bidding**

**Gentlemen:**  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RSU, Supply Office** Delivery Term: **25 CALENDAR DAYS FROM RECEIPT OF NTP**  
 Date of Delivery : \_\_\_\_\_ Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
1	piece	3/4 inch x 4 feet x 8 feet marine plywood	6	1,680.00	10,080.00
2	liter	Wood Glue	1	450.00	450.00
3	piece	Screw 1/4" x 1 1/2"	220	5.00	1,100.00
4	piece	1/2" x 2" x 10ft S4S	7	150.00	1,050.00
5	kilo	Finishing Nail 1 inch	1	120.00	120.00
6	liter	Red Oxide	2	650.00	1,300.00
7	Bot.	Paint Thinner	5	85.00	425.00
8	piece	Baby roller	2	115.00	230.00
9	piece	Paint Brush 1 inch	1	80.00	80.00
10	liter	Paint (Choco brown)	3	1,150.00	3,450.00
11	liter	Flatwall Enamel	3	1,000.00	3,000.00
12	piece	Sand Paper # 180	4	40.00	160.00
13	piece	Sand Paper # 100	4	40.00	160.00
14	piece	G.I. Tubular 1.5mm x 1 inch x 1 inch x 6m	12	510.00	6,120.00
15	box	Welding rod (special)	1	2,025.00	2,025.00
16	piece	Plyboard 3/4 inch x 4ft x 8ft	4	1,680.00	6,720.00
17	piece	1/2inch x 4 feet x 8 feet Marine Plywood	2	1,150.00	2,300.00
18	piece	Drawer Handle	4	115.00	460.00
19	piece	1 inch x 1 inch x 8 feet S4S Lumber	12	150.00	1,800.00
20	roll	Piano hinges	3	160.00	480.00
21	kilo	Finishing Nail 2 inches	2	120.00	240.00
22	piece	CHB 4 inches	700	25.00	17,500.00
23	piece	RSB 10mm G-33	40	200.00	8,000.00
24	bag	Premium Cement 40kg Type 1	250	360.00	90,000.00
25	kilogr am	G.I Wire number 16	6	125.00	750.00
26	cu.m	Fine sand (River Sand)	20	1,400.00	28,000.00
27	piece	2 inches x 6 inches x 1.5mm G.I Tubular	68	2,400.00	163,200.00
28	piece	Corrugated Colored Roof 0.4 x 6.0m	20	3,645.00	72,900.00
29	piece	Corrugated Colored Roof 0.4 x 5.0m	20	3,030.00	60,600.00
30	box	Welding Rod (Special) 2.5kg	14	2,000.00	28,000.00
<b>TOTAL CARRIED FORWARD</b>			<b>1,437</b>		<b>PhP 510,700.00</b>

**(Total Amount in Words) \*\*TWO MILLION THREE HUNDRED THIRTY-SEVEN THOUSAND SEVEN HUNDRED THIRTY-THREE PESOS ONLY\*\***

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

**MERIAN P. CATAJAY-MANI, Ed.D., CESE**  
 University President

Conforme:   
 \_\_\_\_\_  
 (Signature Over Printed Name of Supplier)

\_\_\_\_\_  
 (Date)

Fund Cluster: 164 and 101  
 Funds Available: Office of the Internal Audit for Infrastructure and Facilities, College of Education and Romblon Campus

**MS. SHIELA BUEN F. SERVAÑEZ, CPA**  
 Head, Accounting Office

ORS/BURS No: **CA-MAT-23-07-0828**  
 Date of the ORS/BURS: **7/14/23**  
 Amount: **PhP2,337,733.00**



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Supplier: **ZY Trading**  
 Address: National Road, Poblacion, Alcantara, Romblon  
 TIN : 448-046-505-00000

P.O. No. **23-07-0053**

Date: **13-July-2023**

Mode of Procurement: **Public Bidding**

**Gentlemen:**

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RSU, Supply Office**

Delivery Term: **25 CALENDAR DAYS FROM RECEIPT OF NTP**

Date of Delivery : \_\_\_\_\_

Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
<b>TOTAL CARRIED FORWARD</b>			<b>1,437</b>		<b>PhP 510,700.00</b>
31	piece	Tex Screw 1/2 inch (metal)	2000	5.00	10,000.00
32	piece	Ridge Roll No. 18 inches x .4	6	800.00	4,800.00
33	piece	Metal Furring	80	110.00	8,800.00
34	piece	Black Screw 1 inch	800	4.00	3,200.00
35	piece	G.I Pipe 2 inches in diameter S40	4	2,160.00	8,640.00
36	piece	G.I Tubular 1 inch x 1 inch x 6.0 meters	80	525.00	42,000.00
37	piece	2 inches x 4 inches x 6.0m x 1.5 Tubular	20	2,390.00	47,800.00
38	piece	Cutting-off Cutting Disc 4 inches in diameter	40	160.00	6,400.00
39	piece	Cut off Disc 14 inches in diameter	4	1,280.00	5,120.00
40	box	PDX Wire No.12	4	4,050.00	16,200.00
41	piece	Utility Box	32	35.00	1,120.00
42	piece	Junction Box 4 inches x 4 inches	16	70.00	1,120.00
43	piece	Receptacle 4 inches in diameter	16	40.00	640.00
44	piece	LED Bulb 15 watts	16	150.00	2,400.00
45	piece	Switch 2 gang	12	135.00	1,620.00
46	piece	Electrical Tape (Big)	10	55.00	550.00
47	piece	Convenient Outlet 2 gang	20	150.00	3,000.00
48	piece	Electrical Pipe 1/2 PVC orange S-1000	120	160.00	19,200.00
49	pail	Flat Latex White	2	2,970.00	5,940.00
50	pail	Gloss Latex White	16	3,780.00	60,480.00
51	liter	Acry color Raw Siena	4	800.00	3,200.00
52	liter	Acry Color Lamp Black	2	800.00	1,600.00
53	gal	Tile Red Latex	2	1,010.00	2,020.00
54	piece	Paint Tray (Standard size)	4	500.00	2,000.00
55	piece	Roller Brush 9 inches	8	160.00	1,280.00
56	pail	Flat Wall Enamel	4	3,100.00	12,400.00
57	pail	Quick Dry Enamel White	4	3,780.00	15,120.00
58	gal	Glazing Putty	9	800.00	7,200.00
59	gal	Primer Paint (Red Oxide)	6	875.00	5,250.00
60	piece	Baby Roller (Cotton)	6	200.00	1,200.00
61	piece	Paint Brush 2 inches	6	100.00	600.00
62	gal	Paint Thinner	6	750.00	4,500.00
63	piece	Sand Paper Number 120	20	40.00	800.00
64	piece	Fiber Cement Board 1/4-inch x 4 feet x 8 feet	60	620.00	37,200.00
65	piece	Carrying Channel 1 inch x 2 inches x 16 feet	140	110.00	15,400.00
66	piece	Wall Angle 1 inch x 1 inch x 10 feet	120	50.00	6,000.00
67	kg	Concrete Nail 1 inch	2	135.00	270.00
68	box	Blind Rivets 5/32 inch in diameter x 1/2 inch in length	8	300.00	2,400.00
69	piece	2 inches x 10 feet Corneza	20	340.00	6,800.00
70	piece	Sand Paper 100	20	40.00	800.00
71	piece	Sand Paper 180	20	40.00	800.00
72	piece	Faucet (brass)	3	190.00	570.00
73	piece	G.I Pipe 1/2 inch in Diameter x 6.0m S40	3	570.00	1,710.00
<b>TOTAL CARRIED FORWARD</b>			<b>5,212</b>		<b>PhP 888,850.00</b>

**(Total Amount in Words) \*\*TWO MILLION THREE HUNDRED THIRTY-SEVEN THOUSAND SEVEN HUNDRED THIRTY-THREE PESOS ONLY\*\***

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

**MERIAN P. CATAJAY-MANI, Ed.D., CESE**  
 University President

Conforme:

**ZY TRADING**  
 (Signature Over Printed Name of Supplier)

(Date)

Fund Cluster: 164 and 101  
 Funds Available: Office of the Internal Audit for Infrastructure and Facilities, College of Education and Romblon Campus

**MS. SHIELA BUEN F. SERVAÑEZ, CPA**  
 Head, Accounting Office

ORS/BURS No: **164-101-23-07-0328**

Date of the ORS/BURS: **7/14/2023**

Amount: **PhP2,337,733.00**



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Supplier: **ZY Trading** P.O. No. **23-07-0053**  
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 TIN : 448-046-505-00000 Mode of Procurement: **Public Bidding**

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 Please furnish this office the following articles subject to the terms and conditions contained herein:

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 Date of Delivery : \_\_\_\_\_ Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
<b>TOTAL CARRIED FORWARD</b>			<b>5,212</b>		<b>888,850.00</b>
74	piece	Teflon Tape Small	28	15.00	420.00
75	piece	G.I Nipple 1/2 inch in Diameter x 4 inches	4	125.00	500.00
76	piece	G.I Elbow 1/2 inch in Diameter	4	55.00	220.00
77	piece	G.I Union Patente 1/2 inch in Diameter	4	115.00	460.00
78	piece	G.I Tee 1/2 inch in Diameter	4	60.00	240.00
79	piece	PVC Wye 4 inches in diameter (orange) S-1000	2	300.00	600.00
80	piece	PVC Elbow 4 inches in diameter (orange) S-1000	6	180.00	1,080.00
81	piece	Solvent Cement 400cc	2	340.00	680.00
82	piece	PVC Pipe 4 inches in diameter (orange) S-1000	2	1,100.00	2,200.00
83	piece	Toilet Bowl (Medium)	1	2,200.00	2,200.00
84	piece	PVC Door (Door King) VGA Beige 60cm x 210cm	2	4,500.00	9,000.00
85	set	Toilet Bowl GV-6690 Water Closet	1	14,000.00	14,000.00
86	piece	Lavatory GV-159 C Top Art Basin	1	4,800.00	4,800.00
87	piece	60cm x 60cm Vet. Floor Tiles (Liv.)	350	405.00	141,750.00
88	piece	40cm x 40cm Vet. Floor Tiles (CR)	50	140.00	7,000.00
89	piece	40cm x 40cm Vet. Floor Tiles (Hall Way)	380	140.00	53,200.00
90	kg	Tile Grout	10	120.00	1,200.00
91	lot	200cm x 200cm Sliding Window (2 set) w/ Installation 200cm x 300cm Sliding Window (1 set) with Installation 240cm x 180cm Double Panel Sliding Door (1 set) with Installation 200cm x 90cm Awning Window (1 set) with Installation	1	124,000.00	124,000.00
92	piece	G.I. Pipe 4 inches S40	5	5,740.00	28,700.00
93	piece	Channel Bar 2 inches x 4 inches x 6.0 ft x 1.5	6	2,835.00	17,010.00
94	piece	C-Purlins 2 inches 3 inches x 20ft x 1.2	27	824.00	22,248.00
95	piece	2 inches x 4 inches x 6.0m x 1.5 Tubular	10	2,390.00	23,900.00
96	box	Welding Rod (Special) 2.5 kg	2	2,000.00	4,000.00
97	piece	RSB 10mm (G-33)	30	200.00	6,000.00
98	piece	Cutting Disc 4 inches in diameter	10	160.00	1,600.00
99	piece	Angle bar 1 1/2 inches x 1 1/2 inches x 3mm x 6m	6	920.00	5,520.00
100	piece	Flat Bar 1 inch x 3mm x 6m	3	250.00	750.00
101	piece	LED Bulb (15 watts)	22	150.00	3,300.00
102	piece	Convenient outlet 2 gang	2	150.00	300.00
103	piece	Switch 2 gang	1	135.00	135.00
104	piece	Electrical Tape (big)	1	55.00	55.00
105	piece	Junction Box (standard size)	2	40.00	80.00
106	piece	Utility Box (standard size)	3	40.00	120.00
107	piece	Receptacle 4 inches in diameter	2	40.00	80.00
108	box	PDX number 14	1	2,970.00	2,970.00
109	bag	Premium Cement 40 kg.	60	360.00	21,600.00
110	piece	CHB #4	90	25.00	2,250.00
111	cu.m	Fine Sand	3	1,400.00	4,200.00
112	cu.m	Washed Gravel	2	1,620.00	3,240.00
<b>TOTAL CARRIED FORWARD</b>			<b>6,352</b>		<b>PhP 1,400,458.00</b>

**(Total Amount in Words) \*\*TWO MILLION THREE HUNDRED THIRTY-SEVEN THOUSAND SEVEN HUNDRED THIRTY-THREE PESOS ONLY\*\***

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

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**MERIAN P. CATAJAY-MANI, Ed.D., CESE**  
 University President

Conforme:   
 \_\_\_\_\_  
 (Signature Over Printed Name of Supplier)

(Date)

Fund Cluster: 164 and 101  
 Funds Available: Office of the Internal Audit for Infrastructure and Facilities, College of Education and Romblon Campus  
  
**MS. SHIELA BUEN F. SERVAÑEZ, CPA**  
 Head, Accounting Office

ORS/BURS No: 104-AR-2023-01-0820  
 Date of the ORS/BURS: 7/14/2023  
 Amount: **PhP2,337,733.00**



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 Date of Delivery : \_\_\_\_\_ Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
<b>TOTAL CARRIED FORWARD</b>			6,352		1,400,458.00
113	113	RSB 10mm (G-33)	52	200.00	10,400.00
114	114	G.I. Wire #16	2	120.00	240.00
115	115	Red Oxide	2	1,200.00	2,400.00
116	116	Baby Roller (cotton)	1	180.00	180.00
117	117	Quick Dry Enamel Black	4	340.00	1,360.00
118	118	Paint Thinner	4	60.00	240.00
119	119	Paint Brush 2 inches	2	90.00	180.00
120	120	Trapal Canvass (White) with Installation	1	50,000.00	50,000.00
121	121	Marine Plywood 3/4 inch x 4 feet x 8 feet	13	1,690.00	21,970.00
122	122	Finishing Nail 2 inches	2	120.00	240.00
123	123	1/2 inch x 1 inch x 10 feet S4S	9	150.00	1,350.00
124	124	Finishing Nail 1 inch	0.25	120.00	30.00
125	125	Sand Paper number 100	10	35.00	350.00
126	126	Sand Paper number 180	10	35.00	350.00
127	127	Baby Roller (cotton)	1	180.00	180.00
128	liter	Flat Wall Enamel	8	340.00	2,720.00
129	liter	Quick Dry Enamel White	10	380.00	3,800.00
130	60mL	Tinting Color Lamp Black	1	300.00	300.00
131	kg	Patching Compound	1	115.00	115.00
132	piece	60 x 60 Floor Tiles Vitrified	180	400.00	72,000.00
133	kg	Tile Grout	1	115.00	115.00
134	bag	Cement 40 kilogram	20	360.00	7,200.00
135	cu.m.	Fine Sand	3	1,400.00	4,200.00
136	bag	Premium Cement 40kg Type 1	30	360.00	10,800.00
137	kg	Tile Grout	3	115.00	345.00
138	cu.m	Fine Sand (River Sand)	3	1,400.00	4,200.00
139	piece	CHB 4 inches	250	25.00	6,250.00
140	piece	RSB 10mm G-33	55	200.00	11,000.00
141	kg	G.I Wire number 16	2	120.00	240.00
142	cu.m	Fine Sand (River Sand)	3	1,400.00	4,200.00
143	cu.m	Washed Gravel	3	1,620.00	4,860.00
144	bag	Premium Cement 40kg Type 1	55	360.00	19,800.00
145	set	Toilet Bowl GV-6690 Water Closet	1	16,200.00	16,200.00
146	piece	Bidet (stainless)	1	675.00	675.00
147	piece	Faucet (brass)	1	200.00	200.00
148	piece	Floor Drain	1	200.00	200.00
149	piece	Lavatory GV-159 C Top Art Basin	1	4,725.00	4,725.00
150	piece	PVC Elbow 2 inches in Diameter (orange) S-1000	10	80.00	800.00
151	piece	PVC Tee 2 inches in Diameter (orange) S-1000	5	80.00	400.00
152	piece	Solvent Cement 400cc.	1	340.00	340.00
153	piece	Kitchen Sink Single Bowl- ER SVS 7843	1	4,725.00	4,725.00
154	piece	PVC Pipe 4 inches in diameter (orange) S-1000	3	1,100.00	3,300.00
155	piece	PVC Pipe 2 inches in diameter (orange) S-1000	3	480.00	1,440.00
<b>TOTAL CARRIED FORWARD</b>			7121.25		PhP 1,675,078.00

**(Total Amount in Words) \*\*TWO MILLION THREE HUNDRED THIRTY-SEVEN THOUSAND SEVEN HUNDRED THIRTY-THREE PESOS ONLY\*\***

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 University President

**Conforme:**  
  
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 (Signature Over Printed Name of Supplier)

(Date)

Fund Cluster: **164** and **101** ORS/BURS No: **104-NRSE-23-07-0828**  
 Funds Available: Office of the Internal Audit for Infrastructure and Facilities, College of Education and Romblon Campus Date of the ORS/BURS: **7/14/2023**  
 Amount: **PhP2,337,733.00**  
**MS. SHIELA BUENF. SERVAÑEZ, CPA**  
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Place of Delivery: **RSU, Supply Office**  
 Date of Delivery : \_\_\_\_\_

Delivery Term: **25 CALENDAR DAYS FROM RECEIPT OF NTP**  
 Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
<b>TOTAL CARRIED FORWARD</b>			<b>7121.25</b>		<b>1,675,078.00</b>
156	piece	PVC Elbow 4 inches in diameter (orange) S-1000	2	300.00	600.00
157	piece	PVC Tee 4 inches in diameter (orange) S-1000	2	300.00	600.00
158	piece	1/4 inch x 4 feet x 8 feet Marine Plywood	4	600.00	2,400.00
159	piece	Carrying Channell 1 inch x 2 inches x 16 feet	5	110.00	550.00
160	piece	Metal Furring	5	110.00	550.00
161	piece	Black Screw 1 inch	200	4.00	800.00
162	kg	Concrete Nail 1 inch	1	135.00	135.00
163	set	Door Jamb and Panel 90cm x 220cm	1	15,000.00	15,000.00
164	piece	Door Knob (Heavy Duty)	1	750.00	750.00
165	piece	Butt Hinges 4 inches x 4 inches	4	160.00	640.00
166	piece	2 inches x 10 feet Corneza	10	340.00	3,400.00
167	kg	Common Wire Nail 1 inch	4	120.00	480.00
168	piece	LED Bulb 15 watts	5	150.00	750.00
169	piece	Convenient Outlet 2 gang	4	150.00	600.00
170	piece	Switch 2 gang	3	135.00	405.00
171	piece	Receptacle 4 inches in diameter	5	40.00	200.00
172	piece	Electrical Tape (big)	1	55.00	55.00
173	box	PDX Wire number 14	1	2,970.00	2,970.00
174	piece	1 inch x 1 inch x 1.5mm x 6.0mtrs. Tubular G.I	5	515.00	2,575.00
175	piece	2 inches x 3 inches x 1.5mm x 6.0mtrs G.I Tubular	2	1,485.00	2,970.00
176	piece	G.I Pipe 2 inches in diameter S40	1	2,420.00	2,420.00
177	piece	Angle Bar 1/4 inch x 2 inches x 2 inches x 6.0 m	1	745.00	745.00
178	piece	Colored Roof 0.4 x 6 m (Matador Red) RIB type	1	3,645.00	3,645.00
179	piece	Spanish Gutter .4 x 18 inches	1	1,215.00	1,215.00
180	piece	Plain Sheet Pre-painted 0.5 mm x 4 inches x 8 feet	2	1,285.00	2,570.00
181	piece	Tex Screw 2 inches (metal)	75	5.00	375.00
182	box	Welding Rod number 6013 (special)	1	2,025.00	2,025.00
183	lot	Brown Aluminum Tubular 1 3/4 inches x 4 inches and Clear Glass with installation 280cm x 500cm Fixed Glass (1 set) with installation 100cm x 210cm Sliding Door with Installation	1	70,000.00	70,000.00
184	piece	Stainless Pipe 2 inches in diameter 304 SUS	10	4,390.00	43,900.00
185	bag	Premium Cement 40kg Type 1	5	360.00	1,800.00
186	piece	SM Plate 1/4 inch x 5 inches x 6 inches	10	880.00	8,800.00
187	piece	RSB 10mm x 6m G-33	20	200.00	4,000.00
188	kilo	G.I Wire number 16	1	120.00	120.00
189	piece	Electrode Stainless NSS-308 (2.6mm) 1/16 inch	1	1,500.00	1,500.00
190	piece	Pulley- Single 1 inch in diameter	10	250.00	2,500.00
191	piece	Stainless Cap Ball	10	135.00	1,350.00
192	piece	Bolts and Nuts 3/8 inch in diameter 3 inches in length	40	40.00	1,600.00
193	piece	Square Bar 1/2 inch x 1/2 x 6.0mtrs. (white)	196	290.00	56,840.00
194	piece	G.I. Pipe 1 inch in diameter x 6.0mtrs S40	10	1,150.00	11,500.00
195	piece	Flat Bar 1/4 inch x 1 inch x 6.0mtrs	28	260.00	7,280.00
196	piece	Dynah Bolt 3/8 inch in diameter	36	50.00	1,800.00
<b>TOTAL CARRIED FORWARD</b>			<b>7846.25</b>		<b>PhP 1,937,493.00</b>

**(Total Amount in Words) \*\*TWO MILLION THREE HUNDRED THIRTY-SEVEN THOUSAND SEVEN HUNDRED THIRTY-THREE PESOS ONLY\*\***

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

**MERIAN P. CATAJAY-MANI, Ed.D., CESE**  
 University President

Conforme:

ZYRUS CAYUNDA  
 (Signature Over Printed Name of Supplier)

(Date)

101-1100E-27-097-68773

Fund Cluster: 164 and 101

Funds Available: Office of the Internal Audit for Infrastructure and Facilities, College of Education and Romblon Campus

**MS. SHIELA BUEN F. SERVAÑEZ, CPA**  
 Head, Accounting Office

ORS/BURS No: 104-1100E-27-097-0874

Date of the ORS/BURS: 7/14/2023

Amount: PhP2,337,733.00



Republic of the Philippines  
**ROMBLON STATE UNIVERSITY**  
 Odiongan, Romblon  
 Tel No. (042) 567-5273  
 Email: romblonstateu@gmail.com  
 URL: rsu.edu.ph

Appendix 61



**PURCHASE ORDER**

Supplier: **ZY Trading** P.O. No. **23-07-0053**  
 Address: National Road, Poblacion, Alcantara, Romblon Date: **13-July-2023**  
 TIN : 448-048-505-00000 Mode of Procurement: **Public Bidding**

**Gentlemen:**  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RSU, Supply Office** Delivery Term: **25 CALENDAR DAYS FROM RECEIPT OF NTP**  
 Date of Delivery : \_\_\_\_\_ Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
<b>TOTAL CARRIED FORWARD</b>			<b>7846.25</b>		<b>1,937,493.00</b>
197	piece	Paint Brush 1 inch	1	70.00	70.00
198	gal	Paint thinner	1	70.00	70.00
199	gal	Metal Primer (Red Oxide)	3	1,020.00	3,060.00
200	piece	Baby roller (cotton)	1	165.00	165.00
201	piece	Drill Bit 5/32 inch in diameter (steel)	5	125.00	625.00
202	piece	Phillip Screw Driver 12 inches long	2	200.00	400.00
203	piece	Plastic Tox Number 10	160	4.00	640.00
204	piece	Drill Bit 1/2 inch in diameter (concrete)	1	555.00	555.00
205	piece	Log Screw 1/4 inch in diameter x 1 1/2 inch long	160	35.00	5,600.00
206	lot	Brown Aluminum Tubular 1 3/4 inches x 4 inches and Clear Glass with installation 250cm x 230cm Fixed Glass (1 set) with installation 250cm x 250cm Sliding Door with Installation	1	56,000.00	56,000.00
207	Set	Single Panel wooden door with door jamb, heavy duty door hinges and heavy-duty door knob in varnish finish (1m x 2.1m) with 0.3m header with complete installation dismantling and replastering works (for 14 classrooms)	14	19,000.00	266,000.00
208	piece	Slotted Angle Bar (3/16" x 1 1/2" x 10')	100	355.00	35,500.00
209	box	THHN number 14	2	2,565.00	5,130.00
210	piece	Electrical Plastic Molding 3/4 inch	30	475.00	14,250.00
211	piece	Tox and Screw 1/4 inch in diameter x 1 inch	272	20.00	5,440.00
212	piece	Electrical Tape (big)	1	55.00	55.00
213	bag	Premium Cement 40 kg Type 1	3	360.00	1,080.00
214	bag	Fine Sand (River Sand)	4	1,400.00	5,600.00
<b>GRAND TOTAL</b>			<b>8607.25</b>		<b>PhP 2,337,733.00</b>

**(Total Amount in Words) \*\*TWO MILLION THREE HUNDRED THIRTY-SEVEN THOUSAND SEVEN HUNDRED THIRTY-THREE PESOS ONLY\*\***

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

**MERIAN P. CATAJAY-MANI, Ed.D., CESE**  
 University President

Conforme:

(Signature Over Printed Name of Supplier)

(Date)

01-170E-23-08-0892

Fund Cluster: 164 and 101

Funds Available: Office of the Internal Audit for Infrastructure and Facilities, College of Education and Romblon Campus

**MS. SHIELA BUEN F. SERVAÑEZ, CPA**  
 Head, Accounting Office

ORS/BURS No: 164-101-23-07-0828

Date of the ORS/BURS: 7/14/2023

Amount: **PhP2,337,733.00**