



Republic of the Philippines  
**ROMBLON STATE UNIVERSITY**  
 Odiongan, Romblon  
 Tel No. (042) 567-5273  
 Email: romblonstateu@gmail.com  
 URL: rsu.edu.ph

Appendix 61



Management System  
 ISO 9001:2015



**PURCHASE ORDER**

Supplier: **Commerce Asia, Inc.** P.O. No. **23-06-0050**  
 2F Vazquez Madrigal Plaza, 51 Annapolis St. Greenhills, San Juan, Metro Date: **July 7 2023**  
 Address: Manila Mode of Procurement: **Public Bidding**  
 TIN : 002-286-284-000

**Gentlemen:**  
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RSU, Supply Office** Delivery Term: **25 CALENDAR DAYS FROM RECEIPT OF**  
 Date of Delivery : \_\_\_\_\_ Payment Term: \_\_\_\_\_

Stock No.	Unit	Description	Quantity	Unit Cost (in PhP)	Amount (in PhP)
1	Unit	HDP6600 Dual Side ID Card Printer with ID Assist Professional CD Installer & USB Key 1 roll HDP66—Film 750s, front and back 1 roll HDP 6600 YMCK, 750s Full Color Front, Black Back 1 Box Ultracard NC, 30mil, CR-80, 500 pcs PVC Card 1 web camera Mini tripod Pen tablet	3	316,719.90	950,159.70
<b>TOTAL CARRIED FORWARD</b>			<b>3</b>		<b>PhP 950,159.70</b>

**(Total Amount in Words) \*\*NINE HUNDRED FIFTY THOUSAND ONE HUNDRED FIFTY-NINE PESOS ONLY\*\***

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

*Merian P. Catajay-Mani* 7-7-23  
**MERIAN P. CATAJAY-MANI, Ed.D., CESE**  
 University President

**Conforme:**

\_\_\_\_\_  
 (Signature Over Printed Name of Supplier)  
 \_\_\_\_\_  
 (Date)

Fund Cluster: 164

Funds Available: **ICTSC**

*MS. Shiela Buen F. Servañez*  
**MS. SHIELA BUEN F. SERVAÑEZ, CPA**  
 Head, Accounting Office

ORS/BURS No: 144-00-20-07-0768

Date of the ORS/BURS: 7/7/2023

Amount: **PhP950,159.70**

*8/20/23*