Appendix 61

Republic of the Philippines
ROMBLON STATE UNIVERSITY
Odiongan, Romblon
Tel No. (042) 567-5273
Email: romblonstateu@gmail.com
URL: rsu.edu.ph

PURCHASE ORDER

P.O. No. **23-07-0051**
Date: **July 12, 2023**
Mode of Procurement: **SVP**

Supplier: **Printco. Office Supplies and Equipment Trading**
Address: **Brgy. Dapawan, Odiongan, Romblon**
TIN : **938-702-563-001**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RSU, Supply Office**
Date of Delivery : _____

Delivery Term: **15 CALENDAR DAYS**
Payment Term: _____

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	pc	**Medal;** 2 in. diameter Medal; Polished Brass with Double Ribbon Lace (Green and Gold); Plain Box Included, with Steel Casting Mold, RSU Logo Pattern (With Distinction, Cum Laude, Magna Cum Laude) See attached picture of Medal for reference*	550	249.00	**136,950.00**
2	pc	Plaque See attached picture of Plaque for reference*	3	5,000.00	**15,000.00**
		TOTAL	**553**		**PhP 151,950.00**

(Total Amount in Words) **ONE HUNDRED FIFTY-ONE THOUSAND, NINE HUNDRED FIFTY PESOS ONLY**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

MERIAN P. CATAJAY-MANI, Ed.D., CESE
University President

Conforme:

TEOFILO M. FERRANCO JR.
(Signature Over Printed Name of Supplier)

7.13.23
(Date)

Fund Cluster: 164
Funds Available: Registrar

SHIELA BUEN F. SERVAÑEZ
Head, Accounting Office

ORS/BURS No: 164-MOOE-23-07-0816
Date of the ORS/BURS: 7/17/2023

Amount: PhP151,950.00