Republic of the Philippines
ROMBLON STATE UNIVERSITY
Odiongan, Romblon
Tel No. (042) 567-5273
Email: romblonstateu@gmail.com
URL: rsu.edu.ph

Appendix 61

PURCHASE ORDER

P.O. No. **23-03-0022**
Date: **March 24, 2023**
Mode of Procurement: **SVP**

Supplier: **Printco. Office Supplies and Equipment Trading**
Address: **Brgy. Dapawan, Odiongan, Romblon**
TIN : **938-702-563-001**

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery: **RSU, Supply Office**
Date of Delivery : _____

Delivery Term: **15 CALENDAR DAYS**
Payment Term: _____

Stock No.	Unit	Description	Quantity	Unit Cost	Amount
1	set	Flag Pole; 2.0 m Stainless Steel Flag Pole with Holder and Base	6	12,000.00	**72,000.00**
2	set	University Banner; 3 ft x 5 ft Bridal Satin Fabric With University Emblem (Digital Print on Two Sides)	3	3,900.00	**11,700.00**
		TOTAL	**9**		**PhP 83,700.00**

(Total Amount in Words) **EIGHTY-THREE THOUSAND, SEVEN HUNDRED PESOS ONLY**

In case of failure to make full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

MERIAN P. CATAJAY-MANI, Ed.D., CESE
University President

COMMISSION ON AUDIT
RECEIVED
BY
3/29/23
DATE
ROMBLON STATE UNIVERSITY
OFFICE OF THE AUDITOR

Conforme:

TEOFILO M. FERRANCO JR.
(Signature Over Printed Name of Supplier)

03-24-23
(Date)

Fund Cluster: 101
Funds Available: OMPA

SHIELA BUEN F. SERVAÑEZ
Head, Accounting Office

ORS/BURS No: 101-100 E-23-03-0257
Date of the ORS/BURS: 3/24/2023

Amount: PhP83,700.00