

Republic of the Philippines
Romblon State University
EXTENSION AND TECHNICAL ADVISORY SERVICES OFFICE
Odiongan, Romblon

ANNUAL PROCUREMENT PLAN FUND 101
FOR CALENDAR YEAR 2022

MFO4

Code (PAP)	Procurement Program/Project	End User	Mode of Procurement	Schedule of Each Procurement Activity				Source of funds	Estimated Budget			Remarks/ Description of Program/Activity/Project
				Advertisement/ Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract signing		Total	MOOE	CO	
MFO4	MOOE											
MFO4	Training Expenses								300,000.00	300,000.00		
MFO4	In-house Review	ETAS	Direct Contracting		JANUARY - DECEMBER		101			100,000.00		
MFO4	Training on Various Activity/Program	ETAS	Direct Contracting		JANUARY - DECEMBER		101			200,000.00		
MFO4	Travelling Expenses - Local								300,000.00	300,000.00		
MFO4	ETASO Staff travel to San Fernando, Romblon	ETAS	Direct Contracting		JANUARY - DECEMBER		101			100,000.00		
MFO4	ETASO Staff travel to Romblon, Romblon	ETAS	Direct Contracting		JANUARY - DECEMBER		101			75,000.00		
MFO4	Local Travel for Project	ETAS	Direct Contracting		JANUARY - DECEMBER		101			50,000.00		
MFO4	ETASO Staff travel to Cajidiocan	ETAS	Direct Contracting		JANUARY - DECEMBER		101			75,000.00		
MFO4	Travelling Expenses - Foreign								50,000.00	50,000.00		
MFO4	Benchmarking and Presentations	ETAS	Direct Contracting		JANUARY - DECEMBER		101			50,000.00		
MFO4	Office Supplies Expenses								110,151.00	110,151.00		
MFO4	Clip Binder, Back Fold, 1 5/8" (12 Pcs.)	ETAS	Bidding		JANUARY-MARCH		101			1,284.00		
MFO4	Clip Binder, Back Fold, 2" (12 Pcs.)	ETAS	Bidding		JANUARY-MARCH		101			1,550.00		
MFO4	Correction Tape (24 Pcs.)	ETAS	Bidding		JANUARY-MARCH		101			5,748.00		
MFO4	Cutter 6", heavy duty for paper	ETAS	Bidding		JANUARY-MARCH		101			660.00		
MFO4	Envelope, expanding , Kraft, Legal size with garter	ETAS	Bidding		JANUARY-MARCH		101			1,000.00		
MFO4	Envelope, Brown Legal size	ETAS	Bidding		JANUARY-MARCH		101			1,000.00		
MFO4	Envelope, Brown Letter size	ETAS	Bidding		JANUARY-MARCH		101			450.00		
MFO4	Envelope, Mailing 80gsm, 105mm x 241mm Long	ETAS	Bidding		JANUARY-MARCH		101			300.00		
MFO4	Folder, White, Legal Size	ETAS	Bidding		JANUARY-MARCH		101			1,500.00		
MFO4	Ink, Stamp Pad, Purple or Violet, 50ml	ETAS	Bidding		JANUARY-MARCH		101			70.00		
MFO4	Marker, Permanent, Refillable, Broad (Black)	ETAS	Bidding		JANUARY-MARCH		101			1,650.00		
MFO4	Marker, Permanent, Refillable, Broad (Blue)	ETAS	Bidding		JANUARY-MARCH		101			1,100.00		
MFO4	Marker, Permanent, Refillable, Broad (Red)	ETAS	Bidding		JANUARY-MARCH		101			550.00		
MFO4	Marker, Whiteboard, Refillable fine (Black)	ETAS	Bidding		JANUARY-MARCH		101			1,440.00		
MFO4	Neon Colored papers, assorted Legal 8.5" x 13"	ETAS	Bidding		JANUARY-MARCH		101			1,000.00		
MFO4	Paper, Bond, 8.27" x 11.69", A4 Size, Ultra White	ETAS	Bidding		JANUARY-MARCH		101			14,250.00		
MFO4	Paper, Bond, 8.5" x 11", Letter Size, Ultra White	ETAS	Bidding		JANUARY-MARCH		101			21,520.00		
MFO4	Paper, Bond, 8.5" x 13", Legal Size, Ultra White	ETAS	Bidding		JANUARY-MARCH		101			23,760.00		
MFO4	Paper Clip, Big 50mm, Vinyl Coated	ETAS	Bidding		JANUARY-MARCH		101			600.00		
MFO4	Paper Clip, Small 28mm Vinyl Coated	ETAS	Bidding		JANUARY-MARCH		101			525.00		
MFO4	Paper Fastener, Plastic Coated 50 sets/ box	ETAS	Bidding		JANUARY-MARCH		101			260.00		

MFO4	Paper Highlighter/Marker (Assorted Color) 12 Pcs.	ETAS	Bidding	JANUARY-MARCH	101		1,170.00		
MFO4	Paste with Spreader, 200g	ETAS	Bidding	JANUARY-MARCH	101		220.00		
MFO4	Pencil #2 with Eraser (12 Pcs.)	ETAS	Bidding	JANUARY-MARCH	101		1,500.00		
MFO4	Photopaper, Glossy A4 Size 220 gsm (10pcs/pack)	ETAS	Bidding	JANUARY-MARCH	101		3,400.00		
MFO4	Plastic Cover (Acetate/PVC), Legal Size	ETAS	Bidding	JANUARY-MARCH	101		1,520.00		
MFO4	Professional Journals	ETAS	Bidding	JANUARY-MARCH	101		3,000.00		
MFO4	Push Pin, Flathead (100 Pcs)	ETAS	Bidding	JANUARY-MARCH	101		465.00		
MFO4	Scissor 6", Large Size	ETAS	Bidding	JANUARY-MARCH	101		184.00		
MFO4	Scissor 6", Medium Size	ETAS	Bidding	JANUARY-MARCH	101		160.00		
MFO4	Sticky Note, 1 1/2" x 2"	ETAS	Bidding	JANUARY-MARCH	101		400.00		
MFO4	Sticky Note, 3" x 3"	ETAS	Bidding	JANUARY-MARCH	101		550.00		
MFO4	Specialty Board Paper, A4 Size (10 Sheets)	ETAS	Bidding	JANUARY-MARCH	101		1,250.00		
MFO4	Specialty Board Paper, Legal Size (10 Sheets)	ETAS	Bidding	JANUARY-MARCH	101		1,350.00		
MFO4	Specialty Board Paper, Letter Size (10 Sheets)	ETAS	Bidding	JANUARY-MARCH	101		1,150.00		
MFO4	Spiral, Plastic (Ring Binder) 1"	ETAS	Bidding	JANUARY-MARCH	101		1,200.00		
MFO4	Spiral, Plastic (Ring Binder) 1/2"	ETAS	Bidding	JANUARY-MARCH	101		540.00		
MFO4	Spiral, Plastic (Ring Binder) 1/4"	ETAS	Bidding	JANUARY-MARCH	101		340.00		
MFO4	Spiral, Plastic (Ring Binder) 2"	ETAS	Bidding	JANUARY-MARCH	101		1,000.00		
MFO4	Spiral, Plastic(Ring Binder) 1 1/2"	ETAS	Bidding	JANUARY-MARCH	101		750.00		
MFO4	Stamping Pad Ink (Purple/Violet), 30ml	ETAS	Bidding	JANUARY-MARCH	101		75.00		
MFO4	Stamping Pad Ink (Blue), 30ml	ETAS	Bidding	JANUARY-MARCH	101		75.00		
MFO4	Stamping Pad	ETAS	Bidding	JANUARY-MARCH	101		95.00		
MFO4	Sticker Paper, A4 Size 100 gsm (10 pcs/pack)	ETAS	Bidding	JANUARY-MARCH	101		1,000.00		
MFO4	Stapler with Remover, standard	ETAS	Bidding	JANUARY-MARCH	101		400.00		
MFO4	Stapler Wire No. 35	ETAS	Bidding	JANUARY-MARCH	101		290.00		
MFO4	Sharpener, Single cutterhead, heavy duty	ETAS	Bidding	JANUARY-MARCH	101		250.00		
MFO4	Sign Pen, Blue, liquid/ gel ink, 0.5 needle tip	ETAS	Bidding	JANUARY-MARCH	101		3,510.00		
MFO4	Tape Dispenser, Heavy duty for 1" tape	ETAS	Bidding	JANUARY-MARCH	101		150.00		
MFO4	Tape, Double Sided, 24mm (1") Width	ETAS	Bidding	JANUARY-MARCH	101		700.00		
MFO4	Tape, Masking 24mm(1") width, usable length 50m	ETAS	Bidding	JANUARY-MARCH	101		650.00		
MFO4	Tape, Masking 48mm(2") width, usable length 50m	ETAS	Bidding	JANUARY-MARCH	101		900.00		
MFO4	Tape, Packaging 48mm(2"), width, usable length 50m	ETAS	Bidding	JANUARY-MARCH	101		450.00		
MFO4	Tape,Transparent 24mm(1") width, usable length 50m	ETAS	Bidding	JANUARY-MARCH	101		650.00		
MFO4	Tape,Transparent, 48mm(2") width, usable length 50m	ETAS	Bidding	JANUARY-MARCH	101		510.00		
MFO4	Thumbtacks No.153, 20g	ETAS	Bidding	JANUARY-MARCH	101		80.00		
MFO4	Water Expenses					100,000.00	100,000.00		
MFO4	Water Bill of Extension Building (3 months)	ETAS	Direct Contracting	JANUARY-DECEMBER	101		100,000.00		
MFO4	Electricity Expenses					250,000.00	250,000.00		
MFO4	Electricity Bill of Extension Building (3 months)	ETAS	Direct Contracting	JANUARY-DECEMBER	101		250,000.00		
MFO4	Postage and Deliveries					50,000.00	50,000.00		
MFO4	Postages and Delivery fees for extension related transactions (3 months)	ETAS	Direct Contracting	JANUARY-DECEMBER	101		50,000.00		
MFO4	Telephone Expenses - Mobile					120,000.00	120,000.00		
MFO4	Cell Cards/Online Load for Extension Staff and Coordinators	ETAS	Bidding	JANUARY-DECEMBER	101		120,000.00		
MFO4	Representation Expenses					120,000.00	120,000.00		

MFO4	Snacks for official meetings for one year	ETAS	Endorsement-Based	JANUARY-DECEMBER	101		120,000.00		
MFO4	Transportation and Delivery expenses					50,000.00	50,000.00		
MFO4	Transport and Delivery of Extension related stuff such as certificates and documents, honoraria to be deposited to other banks	ETAS	Direct Contracting	JANUARY-DECEMBER	101		50,000.00		
MFO4						1,450,151.00	1,450,151.00		