



Republic of the Philippines  
**ROMBLON STATE UNIVERSITY**

Odiongan, Romblon  
 Tel No. (042) 567-5273  
 Email: [romblonstateu@gmail.com](mailto:romblonstateu@gmail.com)  
 URL: [rsu.edu.ph](http://rsu.edu.ph)

**PROCUREMENT MANAGEMENT OFFICE**

**REQUEST FOR QUOTATION**  
 Small Value Procurement

P.R. No. 22-12-431  
 Quotation No. 22-12-096  
 Date: December 14, 2022

Company Name: \_\_\_\_\_

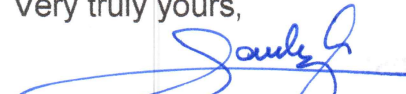
Address: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the item/s below, *subject to the General Conditions and Eligibility Requirements for the Bidders*, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **December 19, 2022 at exactly 5:00** in the afternoon in the return envelope attached herewith.

**Project:** Procurement of Philippine E-Journals for the Learning Resource Center  
**ABC:** ₱240,000.00 **QTY:** 1

Very truly yours,

  
**ATTY. GLENN NIÑO M. SARTILLO**  
 BAC Chairperson *wf*

Canvassed by:

  
**IRENE I. FADERA**  
 OIC Procurement Officer

**BIDS & AWARDS COMMITTEE (BAC)**  
 Romblon State University  
 Odiongan, Romblon

Sir/Madam:

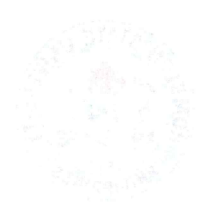
Unit	Description	QTY	Unit Cost	Total Value
Lot	<b>PHILIPPINE E-JOURNALS</b> a collection of more than 100 local journals published by higher-education and research institutions. It features: Navigation: easily search for journal contributions and journal titles; real Time Analytics: Instantly get	1		

\_\_\_\_\_  
 Printed Name / Signature



Republic of the Philippines  
**ROMBLON STATE UNIVERSITY**

Odiongan, Romblon  
Tel No. (042) 567-5273  
Email: [romblonstateu@gmail.com](mailto:romblonstateu@gmail.com)  
URL: [rsu.edu.ph](http://rsu.edu.ph)



**PROCUREMENT MANAGEMENT OFFICE**

	insights on the number of journals, journals view, etc.; Global Statistics: see who accesses PEJ around the globe; Read the online or download in PDF; Generate citation; and Usage statistics; Access through; IP Authentication and IP-based remote access			
<b>TOTAL</b>	<b>QTY</b>	<b>1</b>		

Total \_\_\_\_\_

Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_

After having carefully read accepted your General Conditions, I/We quote you on the item at prices noted above.

Tel. No. / Cellphone No.: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_  
Date: \_\_\_\_\_

**Terms & Conditions:**

1. All entries must be type-written/hand-written.
2. Delivery period within 15 calendar days
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three (3) months.
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

**CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS:**

The Eligibility Envelope shall contain the following:

1. Mayor's/Business Permit
2. PhilGEPS Registration Certificate
3. Professional License/Curriculum Vitae (Consulting Services), if applicable
4. PCAB License (Infrastructure), if applicable
5. Income/Business Tax Return (for ABCs above 500k)
6. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated

\_\_\_\_\_  
Printed Name / Signature