



Republic of the Philippines
ROMBLON STATE UNIVERSITY
 Odiongan, Romblon
 Tel No. (042) 567-5273
 Email: romblonstateu@gmail.com
 URL: rsu.edu.ph

PROCUREMENT MANAGEMENT OFFICE

REQUEST FOR QUOTATION
 Small Value Procurement

P.R. No. 22-10-412, 22-10-413, 22-10-414
 Quotation No. 22-10-087
 Date: October 27, 2022

Company Name: _____

Address: _____

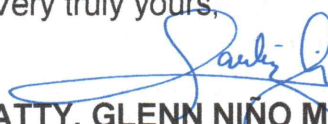
Sir/Madam:

Please quote your lowest price on the item/s below, *subject to the General Conditions and Eligibility Requirements for the Bidders*, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **November 2, 2022 at exactly 5:00** in the afternoon in the return envelope attached herewith.

Project: Procurement of Various Construction Materials for the Office of Guidance and Counseling Services and Internal Audit for Infrastructure and Facilities Office

ABC: ₱153,221.15 **QTY:** 665

Very truly yours,


ATTY. GLENN NIÑO M. SARTILLO
 BAC Chairperson

Canvassed by:


IRENE J. FADERA
 OIC Procurement Officer

BIDS & AWARDS COMMITTEE (BAC)
 Romblon State University
 Odiongan, Romblon

Sir/Madam:

Unit	Description	QTY	Unit Cost	Total Value
bag	Premium Cement 40kg	2		
pc	RSB 10mm	4		
pc	RSB 8mm	2		
kg	G.I Wire #16	1		
pc	Tex screw Adaptor	1		

 Printed Name / Signature



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pc	Drill Bit 1/2 inch in diameter (metal)	1		
pc	Drill Bit 3/8 inch in diameter (masonry)	1		
pc	Dinah Bolt 3/8 inch in diameter	12		
pc	PVC Orange #2 inches in diameter	3		
pc	Tex screw #2 (metal)	400		
pc	Pre-painted Plain Sheet	3		
pc	Coloroof Rib Type 0.4 (20 inches or 6.00 meters	2		
pc	1 inch x 3mm x 6.00 meters Angle Bar	12		
pc	1 inch x 3mm x 6.00 meters Flat Bar	2		
pc	Spanish Gutter #24 inches	7		
pc	Coloroof Rib Type 0.4 x 3.66 meters	16		
pc	2 inches x 3 inches x 6.00 meters C-Purlins	15		
box	Special Electrode	3		
pc	1/4 inch x 1 1/2 inches x 1 1/2 inches Angle Bar	8		
pc	1/4 inch x 2 inches x 2 inches Angle Bar	10		
L	Red Oxide	6		
pc	Baby Roller	1		
pc	Paint Brush 2 inches	1		
btl	Paint Thinner	2		
bag	Portland Cement 40 kgs / bag	10		
bag	Fine Sand	53		
pc	Marine Plywood 1/4 inch x 4 inches x 8 feet	6		
pc	Metal Studs 2 inches x 3 inches x 10 feet	12		
pc	Door Jamb 80 meter x 2.10 meters	1		
box	Blink Rivets 5/32 of an inch x 1/2 inch	1		
pc	G.I. Tubular 1.2mm x 1 1/2 inches x 1 1/2 inches x 6.00 meters	1		
pc	G.I. Tubular 1.5mm x 2 inches x 3 inches x 6.00 meters	1		
pc	Drill Bit 5/32 of an inch in diameter (Steel)	1		
pc	Door Knob	2		
pc	Plywood, 3/4"	2		
pc	Plywood, 1/4"	1		
pc	Hinge, 1x2"	16		
pc	Drawer Handle, metal	8		
kg	Finishing Nail, 2"	2		
kg	Finishing Nail, 1"	1		
g	Stickwel	1		
pc	Edging, wooden, S 4 S, 1/2" x 1"	7		
L	Flatwall enamel	3		
L	Glazing putty	2		
gal	LDE	1		
btl	Paint thinner	4		
pc	Sand paper, #120	5		
pc	Sand paper, #320	5		
pc	Roller brush, cotton	2		
pc	Pallet brush 2"	2		
TOTAL	QTY	665		

Total _____



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Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read accepted your General Conditions, I/We quote you on the item at prices noted above.

Tel. No. / Cellphone No.: _____

E-mail Address: _____

Date: _____

Terms & Conditions:

1. All entries must be type-written/hand-written.
2. Delivery period within 15 calendar days
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three (3) months.
5. PhilGEPS Registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business Permit
2. PhilGEPS Registration Certificate
3. Professional License/Curriculum Vitae (Consulting Services), if applicable
4. PCAB License (Infrastructure), if applicable
5. Income/Business Tax Return (for ABCs above 500k)
6. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated

Printed Name / Signature