



Republic of the Philippines
ROMBLON STATE UNIVERSITY
Odiongan, Romblon
Tel No. (042) 567-6281
Email: romblonstateu@gmail.com
URL: rsu.edu.ph

BIDS AND AWARDS COMMITTEE

ABSTRACT OF QUOTATION
Solicitation No. RSU-2022-06-048
ABC: PhP317,910.00
QTY: 1,057

**Procurement of Office Supplies for the Business Affairs and Income
Generating Office of Romblon State University**

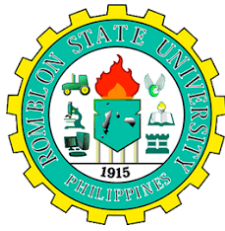
ITEM NO.	UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	TOTAL ESTIMATED COST
1.	box	Ballpen,0.7mm ballpoint (Black), 12 pcs/box	10		
2.	box	Ballpen,0.7mm ballpoint (Blue), 12 pcs/box	10		
3.	box	Ballpen,0.7mm ballpoint (Red), 12 pcs/box	10		
4.	box	Sign Pen, Hi-tech Point V5, Pilot, Black(12pcs)	5		
5.	box	Sign Pen, Hi-tech Point V5, Pilot, Blue (12pcs)	5		
6.	box	Sign Pen, Hi-tech Point V5, Pilot, Red (12pcs)	5		
7.	box	Clip, Binder, backfold 1-5/8' 12 pcs/ box	24		
8.	box	Clip, Binder, Backfold 2' 12 pcs/box	24		
9.	box	Correction Tape (5mmx12m)	15		
10.	Pc	Cutter 6", heavy duty for paper with lock	10		
11.	box	Documentary Tag 3 Layers, Legal Size	24		
12.	box	Envelope, Brown Legal size	1		
13.	box	Folder, white 14 pts. 9"x14.5", Legal	1		
14.	pc	Glue, Multi Purpose 473 mL, white	10		
15.	bottle	Ink, Whiteboard Marker 30ml (Black)	5		
16.	bottle	Ink, Whiteboard Marker 30ml (Blue)	5		
17.	pad	Letter Labels	30		
18.	pc	Marker Whiteboard, Refillable (Black) Roundtip	10		
19.	pc	Marker, Permanent ,Refillable (Black) Fine	10		
20.	box	Paper Clip, Big 50mm, vinyl	20		



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		coated			
21.	box	Paper Clip, Small 28mm, vinyl coated	20		
22.	box	Paper, Bond,30 A4 size, 210mmx297mm,70gsm	2		
23.	box	Paper, Bond, 8.5"x11", Letter size, (subs 20)	30		
24.	ream	Paper, Bond, 8.5"x13", Legal size, (subs 20)	30		
25.	box	Pencil #2 with eraser	10		
26.	pc	Puncher	2		
27.	pack	PVC Binding Film, A4	2		
28.	pc	Record book (150 lys)	20		
29.	pc	Scissors	5		
30.	pc	Spiral, Plastic (Ring Binder) 1"	30		
31.	pc	Spiral, Plastic (Ring Binder) 1/2"	30		
32.	pc	Spiral, Plastic (Ring Binder) 1/4"	30		
33.	pc	Spiral, Plastic (Ring Binder) 2"	30		
34.	bottle	Stamping Pad Ink (Purple/Violet), 30 ml	10		
35.	pc	Stamping Pad	10		
36.	box	Staple wire #35 (5,000 pcs)	10		
37.	pc	Stapler with remover	10		
38.	pack	Sticker, Vinyl, Mate, 3.5ftx164ft, 200gsm	5		
39.	pack	Sticker, Vinyl, Clear, 4.5ftx164ft, 200gsm	3		
40.	pack	Sticker, Satin Paper, 42inx600m, 200 gsm	1		
41.	pc	Sticky notes 3"x3"	30		
42.	pc	Tape Dispenser, Heavy duty for 1" tape	5		
43.	roll	Tape, Double-sided 48mm , (2") width	100		
44.	roll	Tape, Masking 24mm(1") width, usable length 50m	62		
45.	roll	Tape, Masking 24mm(1") width, usable length 50m	68		
46.	rolls	Tape, Masking 48mm(2") width, usable length 50m	88		
47.	rolls	Tape, Packaging 48mm (2") width, usable length 50m	50		
48.	rolls	Tape, Transparent 24mm (1") width, usable length	62		



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		50m			
49	pc	Thumbtacks # 153, 20g	15		
50	bottle	Isopropyl Alcohol 500 ml	50		
TOTAL			1,057		

Name and Signature of the Bidder/Authorized Representative

Name of the Company