



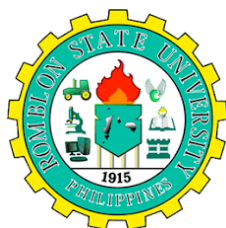
Republic of the Philippines
ROMBLON STATE UNIVERSITY
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BIDS AND AWARDS COMMITTEE

ABSTRACT OF QUOTATION
Solicitation No. RSU-2021-10-085
ABC: PhP417,790.00
QTY: 449

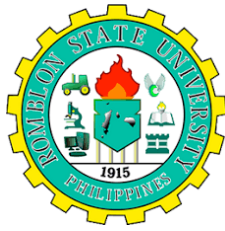
**Procurement of Office Equipment and Supplies for the Different
 Offices of Romblon State University**

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	TOTAL ESTIMATED COST
ream	Groundwood Mimeo paper long (50 reams)	50		
bundles	Brown envelopes long (10 bundles)	10		
pcs	Envelope, Expanding, Kraft, Legal size with garter	10		
box	Ballpen (Blue), 0.5mm ballpoint	3		
box	Ballpen (Black), 0.5mm ballpoint	3		
pc	Correction Tape (1.25mm x 7.5m)	10		
box	Staple Wire (no.35)	4		
pcs	Flash Drive 32GB capacity USB 3.0 Plug and Play (OTG)	10		
pcs	Tissue 2ply	10		
pcs	Accession Record – 15x13 book record	4		
pcs	Arch File, Large capacity, Legal size (Black)	20		
box	Ballpen, 0.7mm ballpoint (Black)	3		
box	Binder Clips (1" 25mm)	6		
box	Binder Clips (1/1/4" 32mm)	6		
box	Binder Clips (2" 51mm)	6		
box	Correction tape (5mmX12m)	1		
btl.	Ink for Printer, Epson Genuine (Black) 1 lit./color (Refill)	4		
btl.	Ink for Printer, Epson Genuine (Cyan) 1 lit./color (Refill)	2		
btl.	Ink for Printer, Epson Genuine (Magenta) 1 lit./color (Refill)	2		
btl.	Ink for Printer, Epson Genuine (Yellow) 1 lit./color (Refill)	2		
btl.	Ink, Stamp pad, Purple or violet, 50ml.	2		
pad	Pad Paper, Yellow	3		
boxes	Paper Clip, 33mm, Vinyl Coated	6		
boxes	Paper Clip, 50mm, Vinyl Coated	6		
boxes	Paper Fastener, Plastic Coated 50 sets/box	6		
boxes	Paper Highlighter/Marker	5		
reams	Paper, Bond, 8.5" X 11", Letter size. Subs. 20 Ultra White	10		
reams	Paper, Bond, 8.5" X 13", Legal size. Subs. 20 Ultra White	10		
boxes	Pencil #2 with eraser	3		
pc	Puncher, 2 Hole (Heavy Duty)	2		
reams	PVC Binding Covers (Letter Size, Clear)	5		
reams	PVC Binding Covers (Legal Size, Clear)	5		
pcs	Record Book 500 pages	4		
pcs	Ruler 12", Plastic (Clear)	3		



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pcs	Scissor 6" (Medium size, Heavy Duty)	4		
pcs	Sign pen, black liquid/gel ink, 0.5 mm needle tip	30		
packs	Specialty Paper 8.5x11" Letter Size (10 pcs/pack)	20		
packs	Specialty Paper 8.5x13" Legal Size (10 pcs/pack)	30		
pc	Spiral, Plastic (Ring Binder) 1"	20		
pc	Spiral, Plastic (Ring Binder) 1 1/2"	10		
pc	Spiral, Plastic (Ring Binder) 1/2"	10		
pc	Spiral, Plastic (Ring Binder) 1/4"	10		
pc	Spiral, Plastic (Ring Binder) 3/4"	20		
pc	Spiral, Plastic (Ring Binder) 2"	10		
pcs	Stapler with remover (Heavy Duty) use 24/6-26/6 staples	2		
boxes	Staple Wire #35 5,000 pcs.	6		
roll	Tape, Transparent 24mm (1") width, usable length 50m	15		
boxes	Thumb Tacks No. 153, 20g	3		
pcs	Scientific Calculator	2		
unit	Laser Printer Maximum Print Resolution: Up to 1200x1200 dpi Processor: Deal Core 450 MHz Memory (Min/Max) 1GB Maximum Monthly Duty Cycle*1: up to 120,000 pages/month Printer Control Language Emulations: PCL6, PCL5 Post Script 3, PDFI. 7 sident Typefaces: Scable: 84 ESC/Page, 95 PCL5, 80 PCL6, 136 PS3 Print Speed: Draft, A4 (Black/Colour): 31 ppm/ 31ppm First page out Time from Ready Mode (Black/Colourless than 12.4 seconds Warm Up time: Less than 38 Seconds Standard Paper Input: Up to 350 Sheets (100Sheets MP Tray+250 sheets STD Cassette Maximum Paper Unit Up to 850 Sheets (100 sheets MP Tray + 250 Sheets Std Paper Cassette +1 optional 500 sheets paper cassette) Paper Sizes: A4, A5, A6, B5, LTHLT, GLT, LGT, EXE, F4, Moarch, DL C6 Cusatom size 92x148 mm-216x356mm Paper Weight: 60-210g/m2 Paper Types: Plane Paper, Recycled Paper, Thick Paper, Coated Paper, Envelopes, Labels Cards, Post cards, Letter Head Duplex: Standard Maximum Paper output: up to 200 sheets	2		
unit	Paper Shredder Machine 401043.9mm Strip Cut - Desktop Feed width: 220mm Shred capacity A4 70 gsm: 16 sheets shred capacity A4 80 gsm: 13 sheets Shred size:3.9 mm Security level: P-2, T-2, E-2 Operation: Electronics Shred speed: 6m/min Waste volume: 30 liters db (A) when idle: 49 db Motor: 350 watts Voltage: 230 Volts Dimensions HxWxD: Weight: 22 kg	1		
unit	External Hard Drive 2TB, USB 3.0 2TB Solid Aluminum with Built-in Shock Sensor Capacity: 2TB, High Transfer Speed with USB 3.0 Using USB 3,0 prt to make sure that all files are transferred smoothly. This hard drive is preformatted NTFS for Windows XP, 7,8 and 10 but you can reformat it to HFS + to work for MAC. Sleek and Solid aluminium casing with built-in Shock S	3		



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unit	Refrigerator, 6.6 cu.ft. Slim Design, Manual Defrost System, Adjustable Wire Shelves, C-Type Freezer, Gross Capacity (L): 187, Net Capacity (L) - Total: 182, Net Capacity (L) - Refrigerator: 136, Net Capacity: (L) - Freezer: 46, Temperature Control: Interio, Refrigerant: R600a			
unit	Water Dispenser, Freestanding, Hot and Cold Water Selection, Capacity: 192L, With Cabinet, 550 W Hot 85 W Cold	2		
unit	Coffee Maker, Power: 220-240V~50/60Hz 950W, Capacity: 1.25L 10 cups, Anti-drip Function Upward filter holder With clear water level indicator.	2		
pc	Fire Extinguisher, ABC Dry chemical, 4.5 kg, Portable, Rechargeable, Wall Hanger, Pressure Gauge	3		
unit	Rice Cooker, 10 Liters Capacity, 3000 WATTS, 230V a.c. 60Hz, Soft Touch Switch, Removable Aluminum Inner Pot, Stainless Steel cover, Level indicator With measuring Spoon and Cup Accessory.	1		
unit	Gas Stove, Double burner, Brass-capped cast iron burners, Heat resistant tempered glass top, Stainless steel body, Automatic Ignition Switch.	1		
pc	WiFi Display Dongle Receiver, HD 1080p TV DLNA Airplay Miracast	1		
pc	VGA Splitter, 1 meter	1		
pc	Wireless Lavalier Microphone System with Portable Camera, Mountable Receiver	1		
pc	Printer, ADF, Inkjet, print, scan, copy, fax, 530 mm x 398 mm x 304 mm, Paper size: A3, A4, LGR, LTR, EXE, LGL, Folio, A5, A6, Photo(102x152mm/4x6"), Indexcard (127x203mm/5x8"), Photo-2L(127x178mm/5x7"), C5 Envelope, Com-10, DL Envelope, Monarch, Resolution: Up to 1200 x 4800 dpi, Printing Width: A3: 291 mm/297 mm (With Border/Borderless) LGR: 273.4 mm/279.4 mm (Width Border/Borderless)	2		
	TOTAL	449		

 Name and Signature of the Bidder/Authorized Representative

 Name of the Company