



Republic of the Philippines  
**ROMBLON STATE UNIVERSITY**  
 Odiongan, Romblon  
 Tel No. (042) 567-5273  
 Email: romblonstateu@gmail.com  
 URL: rsu.edu.ph

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**BIDS AND AWARDS COMMITTEE**

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**REQUEST FOR QUOTATION**  
**Solicitation No. RSU-2021-08-080**  
**Quotation No. 21-08-092**

**Date** : October 12, 2021  
**Company Name:** \_\_\_\_\_  
**Address** : \_\_\_\_\_

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the terms and Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **October 19, 2021** at exactly 5:00 in the afternoon in the return envelope attached herewith.

**Project:** Procurement of Laboratory Supplies for the Science Laboratory  
**ABC:** PhP71,290.00  
**QTY:** 104

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
bottle	Phosphoric Acid (2.5 liter)	1		
pack	Sodium Chloride (500 gram)	1		
bottle	Ethanol, AR grade (2.5 liter)	1		
bottle	Ethanol, technical grade (1 liter)	10		
pack	Sodium Thiosulfate (500 gram)	1		
pack	Starch, soluble (for Iodometry) (500 gram)	1		
pack	Potassium Iodate (100 grams)	1		
pack	Micropipette tip, 1 ml (500's/pack)	1		
pack	Micropipette tips, 200 ul (1000's/pack)	1		
pack	Micropipette tips, 10 ul (1000's/pack)	1		
pack	Lens, cleaning tissue, 4"X6" (100 sheets)	2		
roll	Parafilm, 4x124 ft.	2		
pc	Battery AA 4pcs/pack	24		
pc	Battery AAA	24		
pc	Battery, 9 volts	6		
pc	Lithium Battery, 3 volts	6		
pack	pH indicator paper, 0-14	2		
box	Filter Paper #1	2		
box	Filter Paper # 4	2		
box	Disposable gloves	4		
box	Disposable Mask	5		
pc	Iron Ring #4	6		
<b>TOTAL</b>	<b>QTY</b>	<b>104</b>	<b>ESTIMATED COST</b>	

Very Truly Yours,

**BILSHAN F. SERVAÑEZ, Ph.D.**  
 BAC Chairperson

Canvassed by:

**IRENE I. FADERA**  
 OIC Procurement Officer

\_\_\_\_\_  
 Supplier's Printed Name/Signature



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**BIDS AND AWARDS COMMITTEE**

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Date: \_\_\_\_\_

BIDS & AWARDS COMMITTEE (BAC)  
ROMBLON STATE UNIVERSITY  
Odiongan, Romblon

Sir;

After having carefully read the terms and conditions of RFQ, I/We quote on the item/s at the prices noted above.

Very Truly Yours,

\_\_\_\_\_  
Printed Name / Signature

Delivery Period : \_\_\_\_\_  
Warranty : \_\_\_\_\_  
Price Validity : \_\_\_\_\_  
Tel. No. /Cellphone No.: \_\_\_\_\_  
Email Address : \_\_\_\_\_  
Date : \_\_\_\_\_

**REQUEST FOR QUOTATION**

**Terms & Conditions:**

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

**CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:**

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Certification
3. Tax Clearance
4. Omnibus Sworn Statement

**Note: Submitted documents must be properly authenticated.**