



BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION
Solicitation No. RSU-2020-087
Quotation No. 20-09-128

Date : September 28, 2020
Company Name: _____
Address : _____

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the terms and Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **October 1, 2020** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of Office Equipment for San Fernando Campus

ABC: PhP240,000.00

QTY: 11

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
unit	Desktop Computer Processor core i3 socket FCLA1151; Mainboard Asus EX-H110M-V LGA 1151 Processor Socket & supports DDR4 Memory; Memory: 4GB DDR4; HDD: 120GB SSD; Mouse A4 Teach USB Optical Mouse; Keyboard: A4Teach USB Keyboard; Monitor: 18.5" LED Monitor w/ DVI & VGA Port; Casing: Cooler Master Q300L CPU Casing with 600 watts power supply and AVR.	10		
unit	NETBOOK Intel core i3-8300H Processor / 4GB DDR4 RAM/ 1 TB HDD/ 15.6" FHD 1921 x 1080 LED Display/ nVidia GTX 1050 4GD GDDR5 VRAM/Webcam/ 802. 11AC WIFI + BT/ HDMI Port/ USB Type-C Port / Windows 10	1		
TOTAL		QTY	11	Estimated Cost

Yours,


MARIO A. FETALVER JR., Ph. D.
 BAC Chairperson

Canvassed by:

Larry I. Firmalo
 Procurement Officer



BIDS AND AWARDS COMMITTEE

Date: _____

BIDS & AWARDS COMMITTEE (BAC)
ROMBLON STATE UNIVERSITY
Odiongan, Romblon

Sir;

After having carefully read the terms and conditions of RFQ, I/We quote on the item/s at the prices noted above.

Yours,

Printed Name / Signature

Delivery Period	:	_____
Warranty	:	_____
Price Validity	:	_____
Tel. No. /Cellphone No.	:	_____
Email Address	:	_____
Date	:	_____

REQUEST FOR QUOTATION

Terms & Conditions:

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated.