



BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION
Solicitation No. RSU-2020-085
Quotation No. 20-09-126

Date : September 23, 2020

Company Name: _____

Address : _____

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the terms and Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **September 28, 2020** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of Janitorial Supplies for School use of Satellite Campuses

ABC: PhP52,280.00

QTY: 242

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
bottle	Hand Soap, Liquid 500ml	30		
gallon	Isoprophyl Alcohol, 70% antiseptic/disinfectant	20		
bottle	Muriatic Acid 1000ml	20		
can	Air freshener 200ml	10		
pc	Antibacterial Hand soap, Regular size	20		
pc	Broom, Soft (Tambo), weight: 200g min tiger grass	10		
bar	Cleanser, Scouring Powder	10		
pack	Detergent powder 1kg/pack	10		
pc	Door Mat, Cotton	6		
pc	Floor Mop with Mop wringer, Tornado 360°	1		
roll	Garbage Bag, XL 10pcs/roll	10		
bottle	Hand Soap, Liquid 500ml	20		
bottle	Isoprophyl Alcohol 500ml	20		
bottle	Muriatic Acid 1000ml	10		
pc	Pail with Metal handle, 16 liters	10		
Lit.	Termites/Chemical Poisoning(Hometrex)	5		
pc	Toilet bowl brush	5		
pack	Toilet deodorizer 50g	10		
pc	Dust Pan	5		
doz.	Laundry Bar Soap	10		
TOTAL		QTY 242	ESTIMATED COST	

Yours,


MARIO A. FETALVER JR., Ph. D.
 BAC Chairperson

Canvassed by:

Larry I. Firmalo
 Procurement Officer



BIDS AND AWARDS COMMITTEE

Date: _____

BIDS & AWARDS COMMITTEE (BAC)
ROMBLON STATE UNIVERSITY
Odiongan, Romblon

Sir;

After having carefully read the terms and conditions of RFQ, I/We quote on the item/s at the prices noted above.

Yours,

Printed Name / Signature

Delivery Period	:	_____
Warranty	:	_____
Price Validity	:	_____
Tel. No. /Cellphone No.	:	_____
Email Address	:	_____
Date	:	_____

REQUEST FOR QUOTATION

Terms & Conditions:

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated.