



BIDS AND AWARDS COMMITTEE

REQUEST FOR QUOTATION
Solicitation No. RSU-2020-083
Quotation No. 20-09-124

Date : September 23, 2020
Company Name: _____
Address : _____

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the terms and Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **September 28, 2020** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of Equipment & Devices for Training of VPRED

ABC: PhP383,000.00

QTY: 15

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
unit	Conference Table with chairs: Foldable Training Table , Bullnose/Round Edge - MDF Board(Top), Powder Coated Frame Color, Light Gray/Beech, W180cm x D60cm x H74cm, with second layer and with 4pcs Folding Padded Chairs	10		
unit	Laptop: 81BG;S/N:PF1381MT Intel Core i5-8250U 1.60 Processor GHz (6cm cache up to 3.40 GHz) operating System Windows 10 Pro, Display 15.6" FHD TN AG; NVIDIA GeForce Graphics MX 150 (2G DDR5) Memory original memory 4GB upgraded to 8GB; Webcam 0.3 MP integrated; Monaural Microphone; 2TB 5400 RPM Storage; Optical Drive SUpEr Multi-Dimension 378 W x 260 D x 22.9 H mm); Weight 22kg; Battery:2 cell(30wh); Audio Support HD Audio jack Ports: 2 x USB; 3.0 x USB; Type-C HDMI Ethernet (RJ45) 4 in 1 card reader (MMC, SD, SDHC, SDXC)	1		
unit	All in one Printer with CISS (WiFi, Fax, ADF, Scanner, Ethernet, WiFi Direct)	2		
unit	Projector, with Horizontal Keystone Adjuster, Multi-PC Projection, HDMI, Split-Screen Protection, 10,000 hr Eco-Lamp Life, 3,200 ansi Lumens, 23.4cm x 29.7cm x 7.7cm, 2.4kg, with Projector Screen	1		
set	Sofa, Fabric Type: 1pc 3seater, 1pc 2 seater, 1 pc 1 seater, 1pc center table	1		
TOTAL		QTY	15	Estimated Cost

Yours,


MARIO A. FETALVER JR., Ph. D.
 BAC Chairperson

Canvassed by:

Larry I. Firmalo
 Procurement Officer



BIDS AND AWARDS COMMITTEE

Date: _____

BIDS & AWARDS COMMITTEE (BAC)
ROMBLON STATE UNIVERSITY
Odiongan, Romblon

Sir;

After having carefully read the terms and conditions of RFQ, I/We quote on the item/s at the prices noted above.

Yours,

Printed Name / Signature

Delivery Period	:	_____
Warranty	:	_____
Price Validity	:	_____
Tel. No. /Cellphone No.	:	_____
Email Address	:	_____
Date	:	_____

REQUEST FOR QUOTATION

Terms & Conditions:

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated.