



REQUEST FOR QUOTATION
Solicitation No. RSU-2020-075
Quotation No. 20-09-115

Date : September 23, 2020
 Company Name: _____
 Address : _____

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the terms and Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **September 28, 2020** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of Copy Printer, Master & Black Ink for Module Reproduction of CAS

ABC: PhP293,665.00

QTY: 45

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
unit	<p>Copy Printer</p> <ul style="list-style-type: none"> - Master-making/Printing Methods: High-speed digital master-making/fully automatic printing - Original Type: Sheet - Original Size: min: 90 mm x 140 mm, max: 310 mm x 435 mm - Original Paper Weight: 50 gsm - 107 gsm - Original Paper Capacity: Approx. 10 sheets (64 gsm - 80 gsm / Maximum height 1 mm) - Scanning Area (max.): 297 mm x 435 mm - Printing Paper Size: Min. 100 mm x 148 mm Max.: 257 mm x 364 mm - Paper Supply Capacity: Approx. 1000 sheets (64 gsm to 80 gsm / Maximum height: 110 mm) - Paper Receiving Capacity: Approx. 800 sheets (64 gsm to 80 gsm / Maximum height: 90 mm) - Printing Paper Weight: 50 gsm - 157 gsm - Image Processing Mode: Line, Photo, Duo, Pencil - Scanning Resolution: 300 dpi x 600 dpi - Printing Image Resolution: 300 dpi x 600 dpi (600 dpi x 600 dpi: Perforation density on the master) - Master-making Time: Approx. 35 seconds or less (for B4 originals/short edge feed/100% reproduction ratio) - Printing Area (max.): 210 mm x 290 mm - Print Reproduction Ratio: Standard reproduction ratio (enlargement): 141%, 122%, 116% - Standard reproduction ratio (reduction): 94%, 87%, 82%, 71% - Print Speed: 60 - 130 sheets per minute (five steps variable) - Print Position Adjustment: Vertical: ±10 mm, Horizontal: ±10 mm *1 - Ink Supply: Fully automatic (800 ml per cartridge) - Master Supply/Disposal: Fully automatic (235 sheets per roll) - Master Disposal Capacity: Approx. 30 sheets 	1		



BIDS AND AWARDS COMMITTEE

	<ul style="list-style-type: none"> - <i>User Interface: LCD panel</i> - <i>Computer Connection: USB PC Interface</i> - <i>Optional Accessories: Color Drum (Cylinder), Job Separator</i> - <i>Operating Noise: Max. 68 dB(A) (when printing 100 sheets per minute in the operator position)</i> - <i>Power Source*2: AC 100-120 V/220-240 V, 50-60 Hz <2.0 A/1.0 A></i> - <i>Power Consumption: Max. 200 W</i> - <i>At Ready: 15 W or less</i> - <i>At Sleep: 10 W or less</i> - <i>Safety Standards: IEC-60950-1 compliant, indoor, pollution degree 2*4, at altitudes of 2000 m or lower</i> 			
roll	CV A4 paper master roll S-7040 master	5		
bottle	S-7220UA, Black	39		
TOTAL		QTY: 45	Estimated Cost	

Yours,



MARIO A. FETALVER JR., Ph. D.
BAC Chairperson

Canvassed by:

Larry I. Firmalo
Procurement Officer



BIDS AND AWARDS COMMITTEE

Date: _____

BIDS & AWARDS COMMITTEE (BAC)

ROMBLON STATE UNIVERSITY
Odiongan, Romblon

Sir;

After having carefully read the terms and conditions of RFQ, I/We quote on the item/s at the prices noted above.

Yours,

Printed Name / Signature

Delivery Period	:	_____
Warranty	:	_____
Price Validity	:	_____
Tel. No. /Cellphone No.	:	_____
Email Address	:	_____
Date	:	_____

REQUEST FOR QUOTATION

Terms & Conditions:

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated.