



TECHNICAL SPECIFICATIONS
SOLICITATION Number RSU-2020-073
ABC: PhP1,040,420.00
QTY: 5,950

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE
box	Ballpen,0.7mm ballpoint (Black), 12pc/box	
box	Ballpen,0.7mm ballpoint (Blue), 12pc/box	
box	Ballpen,0.7mm ballpoint (Red), 12pc/box	
pc	Calculator, Compact 12 digits Two-way power	
pc	Clear book, Refillable, Legal Size, 20sheets	
box	Clip, Binder, backfold, 1", 12pcs/box	
box	Clip, Binder, backfold, 1-1/4", 12 pcs/box	
box	Clip, Binder, backfold, 1-5/8", 12pcs/box	
box	Clip, Binder, backfold, 2", 12pcs/box	
box	Clip, Binder, backfold, 3/4", 12pcs/box	
pc	Correction tape (5mm x12m)	
pc	Cutter 6", Heavy Duty for paper, w/ lock	
pc	Data File box, made of chipboard, with closed ends (5" x 9" x 15-3/4)	
pc	Dating and Stamping Machine(Self ink date)approved or received	
pc	Documentary Tray, 3 Layers, Legal Size, Aluminum	
pc	Envelope, Brown Legal size	
pc	Envelope, Brown Letter size	
pc	File Arch w/ lever arm 3-ring, D- type(2.5") Legal size	
pc	File Arch w/ lever arm 76mm x 230mm x 380mm, Legal size	
pc	File Organizer, expanding, plastic, w/ 12 inside pockets & index tabs, 216mm x 330 (legal size)	
pc	Flash Drive 32GB capacity USB 3.0 Plug and Play	
pc	Folder, white, 14 pts 9" x 11.5", Letter	
pc	Folder, white 14 pts. 9" x 14.5", Legal Size, 100pc/pack	
box	Gun Tacker Staple Wire, 8mm x 11.3mm x 0.7mm	
bottle	Ink for Printer(Black) Universal 1 lit./color(Refill)	
bottle	Ink for Printer(Cyan) Universal 1 lit./color(Refill)	
bottle	Ink for Printer(Magenta) Universal 1 lit./color(Refill)	
bottle	Ink for Printer(Yellow) Universal 1 lit./color(Refill)	
roll	Laminating Film Fill12", 100m, 250 micron	
pc	Magfile Double Closed Horizontal Legal size(File box)	
box	Marker, Permanent, Refillable, Broad(Black)	
pc	Marker, Permanent, Refillable, Broad(Black)	
pc	Marker, Permanent, Refillable, Broad(Blue)	
ream	Neon Colored Papers, Assorted, Legal 8.5" x 13"	
box	Paper Clip, Big 50mm, Vinyl Coated	
box	Paper Clip, Small 28mm Vinyl Coated	



box	Paper Fastener, Plastic Coated 50 sets/ box	
box	Paper Highlighter/Marker	
ream	Paper, Bond, 8.5" x 11", Letter size, subs. 20, Ultra White	
ream	Paper, Bond, 8.5" x 13", Legal size, subs. 20, Ultra White	
ream	Paper, Bond, A4 Size, 210mm x 297mm, 70gsm	
bottle	Paste with Spreader, 200g	
box	Pencil #2 with eraser	
pack	Photo paper, Glossy A4 Size 220 gsm(10pcs/pack)	
pc	Puncher, 2-hole(Heavy Duty)	
box	Push Pins Flat head 100pcs/box	
box	PVC Binding Film Letter 217 x 283mm, mic. 250	
box	PVC Binding Film, Legal 217mm x 331mm mic. 250	
pc	Record Book 500 pages	
box	Rubber Band, Flat No. 18, 350 grams	
pc	Scissors 6"(Medium size, Heavy Duty)	
pc	Sharpener, Single cutter head, Heavy Duty	
pc	Sign Pen BL-GC4 GTEC, 0.4 Needle Tip, Blue	
box	Sign Pen, Black, liquid/gel ink, 0.5mm needle tip	
box	Sign Pen, Blue, liquid/gel ink, 0.5mm needle tip	
box	Sign Pen, Green, liquid/gel ink, 0.5mm needle tip	
pack	Specialty Board Paper 8.5" x 11" Letter size, 220 gsm(10pcs/pack)	
pack	Specialty Board Paper, 8.5" x 13" Legal Size 220gsm(10pcs/pack)	
pack	Specialty Paper 8.5" x 11" Letter size (10pcs/pack)	
pack	Specialty Paper 8.5" x 13" Legal size (10pcs/pack)	
pc	Spiral, Plastic (Ring Binder) 1"	
pc	Spiral, Plastic(Ring Binder) 1 1/2"	
pc	Spiral, Plastic(Ring Binder) 1/2"	
pc	Spiral, Plastic(Ring Binder) 1/4"	
pc	Spiral, Plastic(Ring Binder) 2"	
pc	Stamp Pad, Violet Ink felt pad, min 60mm x 100mm	
unit	Staple Gun Tacker, Stainless Steel, 0.7mm x 11.3mm x 4-14mm	
box	Staple wire #35 5,000pcs	
pc	Stapler with remover(Heavy Duty) use 24/6-26/6 staples	
pad	Sticky notes 1 1/2" x 2"	
pad	Sticky notes 2" x 2"	
pad	Sticky notes 3" x 3"	
pc	Tape Dispenser, Heavy Duty for 1" tape	
roll	Tape, Double-sided 24mm(1") width	
roll	Tape, Masking 24mm(1") width, usable length 50m	
roll	Tape, Masking 48mm(2") width, usable length 50m	
roll	Tape, Transparent 24mm(1") width, usable length 50m	
roll	Tape, Transparent, 48mm(2") width, usable length 50m	