



REQUEST FOR QUOTATION
Solicitation No. RSU-2020-066
Quotation No. 20-09-108

Date : September 21, 2020

Company Name: _____

Address : _____

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the terms and Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **September 24, 2020** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of Desktop Computers & Printers for Office use of Admin Offices

ABC: Php381,500.00

QTY: 7

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
set	Desktop Computer, Model: 3671 Intel Core i5-9400/8GB/1TB/2GB/GeForce 1030/Windows 10 w/ 23-inch Monitor, Tech Specs: Processor: 8th Generation Intel Core i5-6400 processor 2.8 GHz (6M cache, up to 4.0 GHz, memory: 8Gb Single Channel DDR3L 1600MHZ(8GB x 1), Hard Drive: 1 TB 7200 rpm SATA 6Gb/s Hard Drive Graphics: NVIDIA GeForce 1030 2GB GDDR%, Optical Drive: Tray Load DVD Drive (Reads and Writes to DVD/CD) keyboard: KB216Wired Keyboard Black Display:23- INCH S2319H Display Mouse: Optical Mouse-MS116-Black Software: Pre-installed McAfree Security Center 15 Month Subscription, Operating System Windows 10 Home(64 bit) Single Language English, Warranty: 1 yr Pro Support: NBD onsite ServicePh Ports & Slots; 1. Power Button, 2. 5-in-1 Multi-Card Reader, 3. Audio Combo jack, 4.(2) USB 3.0 ports, 5. Optical Drive, 6.Air vent, 7. Line in/out & mic, 8. VGA, 9. HDMI, 10. (4) USB 2.0 ports, 11. Ethernet	2		
unit	Printer, All in One with CISS (5 in 1) Multi-function (Printer, Scanner Copier) with CISS, Automatic Document Feeder (ADF). Multi-page Scanning and Copying	2		
unit	Computer Printer (3 in 1 printer) Features: Color Print, Inkjet Printer, Flatbed colour image scanner, 5760 x 1440 DPI Print Resolution, Print Speed for Black is 33 PPM and 15 PPM for colour, Scanning Method is CIS, Network is USB, Paper Tray capacity is 100 Sheets	1		
unit	Computer set: Intel core i5-8400(2.8GHz base frequency (2b), up to 4 GHz with Intel Turbo Boost Technology (2g), 9MB cache, 6 cores), Intel H370, 4GB DDR4-2666 SDRAM (1 x 4 GB), 2 TB 7200 rpm SATA DVD writer ODD, Windows 10, 2 x M.2 Expansion Slots (For SATA or PCIe SSD/WLAN) HDD: 3.5" x 1+ 2.5"x1, ODD: 9.5mm Slim ODDx1 HP 22(Display Bundled, NVIDIA GeForce GT 730 (2 GB DDR3 dedicated), 180 W internal Power supply, USB wired Windows 8 keyboard, USB wired optical mouse, 6,69x 10.9 x 13.3 in, 5.15 kg,	1		



Republic of the Philippines
ROMBLON STATE UNIVERSITY
 Odiongan, Romblon

BIDS AND AWARDS COMMITTEE

Website: www.rsu.edu.ph

Tel No. (042) 567 - 5273/5859/6234

Tele Fax No. (042) 567-5270

	Integrated 10/100/1000 Gbe LAN, 802.11 a/b/g/ac (1x1 Wi-Fi and Bluetooth 4.2 combo, front x USB3.1 Gen1 Type-c, 2x USB3.1 Gen 1 type A, Rear: 4x USB2.0 TypeA, 2 x USB3.1 Gen1 Type A (1 with USB 2.0 icon), HP 3-in-1 Media Card Reader, Surround Sound 5.1,1/1/0 Warranty, ENERGY STAR Qualified ; EPEAT Silver All, Ash Silver.			
unit	Copy Printer, Type: Digital Desktop , Printing Process: Fully-Automatic one-drum stencil system, Original: (one original sheet only), Original size: Maximum: 90 x 140 mm, Max: 2750 395 mm, Print paper size: Min; 900 140 mm, Max; 275 x 395 mm, Print area: Maximum 2500 355 mm, Print Speed: 60-90 sheets per minute (2 steps), Fist print speed: less than 40 seconds, Resolution: 300 x 300 dpi, Image modes: letter mode, photo mode, photo/letter mode, Image position: vertical;+-10mm, Horizontal:+- 10 mm, Reproduction ratios: Pre-set enlargement: 115,122,141%/Pre-set reduction: 71,82, 87, 93%, Color printing: Paper feed/delivery table capacity: 500 sheets (80 g/m7), Power source:2020-240 V, 50-60 Hz, Power consumption: Maximum, Master making, less than175W, Printing: Less than 175W (at 90 sheets per minute) Standby: 35W, Dimensions (W x do 11): 1,232 x 672 x 519 mm, Weight: 55 kg.	1		
TOTAL		QTY	7	Estimated Cost

Yours,


MARIO A. FETALVER JR., Ph. D.
 BAC Chairperson

Canvassed by:

Larry I. Firmalo
 Procurement Officer

Date: _____

BIDS & AWARDS COMMITTEE (BAC)
 ROMBLON STATE UNIVERSITY
 Odiongan, Romblon



BIDS AND AWARDS COMMITTEE

Sir;

After having carefully read the terms and conditions of RFQ, I/We quote on the item/s at the prices noted above.

Yours,

Printed Name / Signature

Delivery Period : _____
 Warranty : _____
 Price Validity : _____
 Tel. No. /Cellphone No. : _____
 Email Address : _____
 Date : _____

REQUEST FOR QUOTATION

Terms & Conditions:

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated.