



REQUEST FOR QUOTATION
Solicitation No. RSU-2020-035
Quotation No. 20-09-077

Date : September 17, 2020
Company Name: _____
Address : _____

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the terms and Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **September 21, 2020** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of Various Procurement of Various Janitorial & Sanitation Supplies of the IIT, Academic Affairs, & RSU Sta. Fe San Jose

ABC: PhP112,750.00

QTY: 174

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
bottle	Toilet Bowl and Urinal Cleaner 900-1000ml cap	50		
gal	Alcohol Based Hand Sanitizer Gel	25		
bottle	Anti Bacterial Hand Soap Liquid 500ml	50		
Pcs	Foot Operated Hand Sanitizer Dispenser	10		
bottle	Dishwashing Liquid 500ml	5		
pcs	Doormat Cotton	10		
bottle	Hand Soap, Liquid 500ml	5		
pack	Tissue 2 ply 12rolls/pack	3		
bottle	Toilet Bowl and Urinal Cleaner 900-1000ml cap	8		
doz	Detergent Powder, 1100g	1		
set	Bathroom Organizer, 2 Layer made of sturdy Aluminum	2		
Pcs	Toilet bowl pump (Heavy duty)	2		
set	Floor Mop with wringer, Tornado 360°	2		
set	Dish Drainer & Cabinet Specs: Tubular Steel support for each layer, Additional Drawer for more storage space, Magnetic doors, key and Lock each drawer L:61cm x W: 33cm x H:124cm	1		
TOTAL		QTY	174	Estimated Cost

Yours,


MARIO A. FETALVER JR., Ph. D.
 BAC Chairperson

Canvassed by:

Larry I. Firmalo
 Procurement Officer



Date: _____

BIDS & AWARDS COMMITTEE (BAC)
ROMBLON STATE UNIVERSITY
Odiongan, Romblon

Sir;

After having carefully read the terms and conditions of RFQ, I/We quote on the item/s at the prices noted above.

Yours,

Printed Name / Signature

Delivery Period	:	_____
Warranty	:	_____
Price Validity	:	_____
Tel. No. /Cellphone No.	:	_____
Email Address	:	_____
Date	:	_____

REQUEST FOR QUOTATION

Terms & Conditions:

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated.