



REQUEST FOR QUOTATION
Solicitation No. RSU-2020-016
Quotation No. 20-05-032

Date : May 12, 2020
Company Name: _____
Address : _____

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the General Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **May 15, 2020** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of RSU Tablas Campuses Yearbook (2019)
ABC: PhP502,800.00
QTY: 419

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
pcs	<u>RSU-Tablas Campuses Yearbook 2019</u> C2S#80 coated or matt Saddle stitch and fully bind (Inside pages), Hardbound-C2S#120 with linen or stone type Matt Lamination with spot UV or 3 dimension , 8 1/2x11 inches (inside pages) 8 3/4x11 1/4 inches (Cover), Full colors (Inside pages, cover), 6 pictures per page, Maximum of 180 pages, Maximum of two (2) revisions before final rating, free layout	419		
TOTAL		QTY	419	ESTIMATED COST

Yours,


Prof. Mario A. Fetalver Jr., Ph.D.
 BAC Chairperson

Canvassed by:

LARRY I. FIRMALO
 Procurement Officer

BIDS & AWARDS COMMITTEE (BAC)
ROMBLON STATE UNIVERSITY
Odiongan, Romblon

Sir/Madame:

Delivery Period : _____
Warranty : _____
Price Validity : _____



After having carefully read accepted your General Conditions, I/We quote you on the item at prices noted above.

Printed Name / Signature

Tel. No. /Cellphone No. _____

Email Address _____

Date: _____

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Terms & Conditions:

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return
4. Omnibus Sworn Statement

Note: Submitted documents must be properly authenticated.