



**REQUEST FOR QUOTATION**

Solicitation No. **RSU-72-18**

Quotation No. **18-11-142**

Date : **November 12, 2018**

Company Name: \_\_\_\_\_

Address : \_\_\_\_\_

Sir/Madame:

Please quote your lowest price on the Item/s below, subject to the General Conditions and Eligibility Requirements for the Suppliers, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **November 15, 2018** at exactly 5:00 in the afternoon in the return envelope attached herewith.

**Project:** Procurement of Office Furniture & Equipment for the Research, Extension and Training

**ABC:** PhP152,000.00

**QTY:** 6

UNIT	ITEM DESCRIPTION	QTY	ESTIMATED UNIT COST	ESTIMATED COST
set	<b><u>Conference Table with Chair</u></b> Foldable Training table; bullnose/Round Edge-MDF Board (Top); Powder Coated Frame Color. Light Gray/Beech; W180cm x D60cm x H74cm; with second layer and with 4pcs folding chairs (Padded) (Please see attached picture)	2		
set	<b><u>Sofa (Black)</u></b> 1pc 3 sealer and 2pcs singler sealer and Center Table; Fabric Type	1		
unit	<b><u>Refrigerator 5.6cu. Ft</u></b> Single Door Silver Finish PCM (Embossed Type); 997 x 545x 626mm; 95watts; Manual Defrost system; LED Lamp; No Base;Flat Tension curve Design-Grip Type Handle; Adjustable Slide Out storage shelves; anti-bacterial Crisper, Chiller compartment with cover; pocket Deodorizer.	1		
unit	Steel Filling Cabinet, Latera, 4 Drawers and Lock	2		
<b>TOTAL</b>		<b>QTY</b>	<b>6</b>	<b>ESTIMATED COST</b>

Yours,

  
**Mr. JOHN F. RUFON**  
 Vice Chairperson, BAC

Canvassed by:

**LARRY I. FIRMALO**  
 Procurement Officer

**BIDS & AWARDS COMMITTEE (BAC)**  
**ROMBLON STATE UNIVERSITY**



**Odiongan, Romblon**

Sir/Madame:

**Delivery Period** : \_\_\_\_\_  
**Warranty** : \_\_\_\_\_  
**Price Validity** : \_\_\_\_\_

After having carefully read accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
Printed Name / Signature

**Tel. No. /Cellphone No.** \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Date:** \_\_\_\_\_

### REQUEST FOR QUOTATION

**Terms & Conditions:**

1. All entries must be type/hand-written.
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

**CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS/SUPPLIERS:**

The Eligibility Envelope shall contain the following:

1. Mayor's/Business permit
2. PhilGEPS Registration Number
3. Income/Business Tax Return
4. Omnibus Sworn Statement

**Note: Submitted documents must be properly authenticated.**