ROMBLON STATE UNIVERSITY
Odiongan, Romblon
ANNUAL PROCUREMENT PLAN CY 2018

CODE(APP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Fund	TOTAL	Estimated Budget (Php)		Remarks
				Ads/Post of IB/REI	Sub / Open of Bids	Notice of Award	Contract Signing			MOOE	CO	(Brief Description of Program/Project)
A. SUPPLIES AND MATERIALS												
A.1.a.1.a	**Office Supplies**									**200,000.00**		
	Office Supplies	Main Campus	PB	April 17 /2018	May 8, 2018	May 12, 2018	May 13, 2018	163		103,337		Common use office supplies such as ballpen, bond, folders, fasteners, ballpen/pens, ring binding materials and etc
		Romblon Campus	PB	April 17 /2018	May 8, 2018	May 12, 2018	May 13, 2018	163		35,025		
		San Fernando Campus	PB	April 17 /2018	May 8, 2018	May 12, 2018	May 13, 2018	163		25,941		
		Cajidiocan Campus	PB	April 17 /2018	May 8, 2018	May 12, 2018	May 13, 2018	163		24,564		
		Santa Fe Campus	PB	April 17 /2018	May 8, 2018	May 12, 2018	May 13, 2018	163		11,303		
A.1.a.1.b	**Fuel, Oil & Lubricants Expenses**									**50,000.00**		
	Fuel, Oil & Lubricants Expenses	Main Campus	PB	May 15, 2018	June 5, 2018	June 9, 2018	June 13, 2018	163		26,147.00		The Fund will be used to procure Diesel, Gasoline, Oil, Coolant, Brake fluid, Rear, ATF and antifreeze for Main campus and Romblon, San Fernando, Cajidiocan and Sta. Fe Campuses for Service Vehicles.
		Romblon Campus	PB	May 15, 2018	June 5, 2018	June 9, 2018	June 13, 2018	163		10,737.00		
		San Fernando Campus	PB	May 15, 2018	June 5, 2018	June 9, 2018	June 13, 2018	163		5,055.00		
		Cajidiocan Campus	PB	May 15, 2018	June 5, 2018	June 9, 2018	June 13, 2018	163		4,655.00		
		Santa Fe Campus	PB	May 15, 2018	June 5, 2018	June 9, 2018	June 13, 2018	163		1,355.00		
A.1.a.1.c	**Agricultural & Marine Supplies Expenses**									**500,000.00**		
	Agricultural & Marine Supplies Expenses	Santa Fe Campus	PB	May 15, 2018	June 5, 2018	June 9, 2018	June 13, 2018	163		375,844.00		Funds will be used to purchase Agricultural & Marine Supplies such as Fertilizers, Herbicides, Insecticides, Animal Feeds & Aqua-feeds
		San Agustin Campus	PB	May 15, 2018	June 5, 2018	June 9, 2018	June 13, 2018	163		97,903.00		
		San Andres Campus	PB	May 15, 2018	June 5, 2018	June 9, 2018	June 13, 2018	163		50,653.00		
		Santa Maria Campus	PB	May 15, 2018	June 5, 2018	June 9, 2018	June 13, 2018	163		56,347.00		
		Calatrava Campus	PB	May 15, 2018	June 5, 2018	June 9, 2018	June 13, 2018	163		16,746.00		
A.1.a.1.d	**Other Supplies and Expenses**									**850,000.00**		
		Main Campus	PB	May 30, 2018	June 19, 2018	June 28, 2018	June 29, 2018	163		339,090.50		Cleaning Supplies, Soap, Detergents, etc
		Romblon Campus	PB	May 30, 2018	June 19, 2018	June 28, 2018	June 29, 2018	163		173,755.50		
		San Fernando Campus	PB	May 30, 2018	June 19, 2018	June 28, 2018	June 29, 2018	163		135,157.50		
		Cajidiocan Campus	PB	May 30, 2018	June 19, 2018	June 28, 2018	June 29, 2018	163		129,051.50		
		Santa Fe Campus	PB	May 30, 2018	June 19, 2018	June 28, 2018	June 29, 2018	163		72,944.50		
								Sub-total	1,700,000.00			

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					Sub total forwarded		1,700,000.00			
B. UTILITIES										
A.1.a.1.a	Water Expenses (Water Connection)	University	DC	Not applicable. To be procured pursuant to Section 50 of the IRR of RA 9184 and GPPB Reso. No. 019-2006 dated Dec. 6, 2006	163		60,000.00			RSU wide Water Supply Consumption
A.1.a.1.a	Electricity (Electric power)	University	DC	Not applicable. To be procured pursuant to Section 50 of the IRR of RA 9184 and GPPB Reso. No. 019-2006 dated Dec. 6, 2006	163		60,000.00			RSU Wide Power Supply Consumption
C. TRANSPORTATION										
A.1.a.1.a	Transportation & Delivery Expenses	University	PB	Not applicable. To be procured pursuant to Section 50 of the IRR of RA 9184 and GPPB Reso. No. 019-2006 dated Dec. 6, 2006	163		50,000.00			University/Campus Office
D. RENT										
A.1.a.1.a	Rent Equipment	University	PB	Not applicable. To be procured pursuant to Section 50 of the IRR of RA 9184 and GPPB Reso. No. 019-2006 dated Dec. 6, 2006	163		25,000.00			Budget is alloted to rent equipment for Production, IGP, and Special Projects in the Main Campus & RSU-Agpudlos, San Andres, Romblon
E. PROFESSIONAL SERVICES										
A.1.a.1.a	Labor and Wages (J.O.) Lecturers, Part-time Instructors)	University	DC	Not applicable. To be procured pursuant to Section 50 of the IRR of RA 9184 and GPPB Reso. No. 019-2006 dated Dec. 6, 2006	163		650,000.00			Salaries and Wages of Job Orders, Lecturers and Part-time Instructors
A.1.a.1.a	Cost of Sales						3,500,000.00			
•	Cost of Sales	Main Campus	PB	Not applicable. To be procured pursuant to Section 50 of the IRR of RA 9184 and GPPB Reso. No. 019-2006 dated Dec. 6, 2006	163		1,750,000.00			Buget will be used for Food Processing to procure the food and food items used in catering service. And for Institute of Info. Tech. One-Stop Shop to procure the equipments like Digital Printing Machine
•		Main Campus	PB	Not applicable. To be procured pursuant to Section 50 of the IRR of RA 9184 and GPPB Reso. No. 019-2006 dated Dec. 6, 2006	163		1,000,000.00			Budget will be used for Business Center for the purchase of cost of school uniform, ID Lace for sale
		Main Campus	PB	Not applicable. To be procured pursuant to Section 50 of the IRR of RA 9184 and GPPB Reso. No. 019-2006 dated Dec. 6, 2007	163		250,000.00			Budget will be used for Institute of Information & Technology One-Stop-Shop to procure the equipment like Digital Printing Machine
•		Main Campus	PB	Not applicable. To be procured pursuant to Section 50 of the IRR of RA 9184 and GPPB Reso. No. 019-2006 dated Dec. 6, 2006	163		500,000.00			Budget will be used for the procurement of various materials and supplies for agricultural & fish production
					Sub-total	6,025,000.00				

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										MOOE	CO	
								Sub total forwarded	6,025,000.00			
B. REPAIR AND MAINTENANCE												
A.1.a.1.a	Repair and Maintenance- School Buildings	University	PB	May 30, 2018	June 19, 2018	June 23, 2018	June 26, 2018	163		200,000.00		Minor repair and maintenance of school buildings such as roofs, ceilings, comfort rooms, doors, windows and paintings.
A.1.a.1.a	Repair and Maintenance (Other Structures)	University	PB	May 30, 2018	June 19, 2018	June 23, 2018	June 26, 2018	163		50,000.00		Minor repair and maintenance of school buildings such as roofs, ceilings, comfort rooms, doors, windows and paintings.
A.1.a.1.a	Repair and Maintenance (Office Equipment	University	PB	May 30, 2018	June 19, 2018	June 23, 2018	June 26, 2018	163		10,000.00		Minor repair and maintenance of Office Equipments such as duplicating machines, fax machines, etc.
F. CAPITAL OUTLAY												
A.1.a.1.a	Other Structure	Main Campus	PB	August 7, 2018	August 29, 2018	September 5, 2018	September 6, 2018	163			200,000.00	Minor Repair/Rehabilitation of the School buildings such as roofs, ceilings, comfort rooms, doors floors & windows
A.1.a.1.a	Information & Communication Technology Equipment	Main Campus (IT)	PB	August 7, 2018	August 29, 2018	September 5, 2018	September 6, 2018	163			100,000.00	Budget allocated will be used to procure computers, laptops, & projectors
A.1.a.1.a	Marine & Fishery Equipment	Main Campus (CAFF)	PB	October 16, 2018	November 6, 2018	November 14, 2018	November 15, 2018	163			150,000.00	Funds will be used to repair the marine & fishery equipment such as pump boat, various fishnets, search lights, hooks, and etc.
A.1.a.1.a	Other Machinery Equipment	Main Campus (CAFF)	PB	October 16, 2018	November 6, 2018	November 14, 2018	November 15, 2018	163			250,000.00	Budget will be used for the repair of Backhoe Loader, Hand Tractor, Thresher etc.
							Grand Total		6,985,000.00	6,285,000.00	700,000.00	

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Prepared by:

RIZALYN C. FAELDAN
Secretariat, BAC

RECOMMENDING APPROVAL:

MARIO A. FETALVER, JR. Ph.D.
Chairperson, BAC

( ) Approved

( ) Disapproved

Take note:
101 BUILT-IN APPROPRIATIONS
164 INCOME FROM TUITION FEES, FIDUCIARY FEES AND NON-FIDUCIARY FEES
163 INCOME FROM REVOLVING FUND

Approved by:

ELVIN F. GAAC, Ph.D.
OIC- President