



REQUEST FOR QUOTATION

P.R. No.: 17-02-074

Quotation No.: 17-06-069

Date : June 19, 2017

Company Name: _____

Address : _____

Sir/Madame:

Please quote your lowest price on the item/s below, subject to the General Conditions and Eligibility Requirements for the Bidders, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **JUNE 26, 2017** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of Spare Parts, Oil & Lubricants for the repair & maintenance of various school service: Motorpool

ABC: PhP179,910.00

Qty. 190

Unit	Item Description	Quantity	Estimated Unit Cost	Estimated Cost
KIA SEDONA/MATIC				
liter	Oil #40 Rimula X	14		
liter	ATF	22		
liter	Coolant	8		
liter	Brake Fluid	8		
kilo	Freon	4		
pc	Tire 215 x 70 R15 Tire Tubeless	4		
pc	Battery 3SM Maintenance Free	2		
GRANDIA				
liter	Oil #40 Rimula X	8		
liter	ATF	4		
liter	Coolant	6		
liter	Brake Fluid	3		
pc	Battery 3SM	1		
liter	Oil #90	6		
JEEP 4BC2				
liter	Brake Fluid	3		
pc	12 Ply Tire 750 x 15 for Pasenger Jeep	2		
pc	Battery 2SM	2		
liter	Oil #40 Rimula X	8		
liter	Oil #90	4		
REVO				
liter	Oil #30 Synthetic	6		
liter	ATF	2		
liter	Coolant	4		
liter	Brake Fluid	2		
kilo	Freon	2		
pc	Spark Plug	4		
pc	Tire 27 x 8.5 R14LT	4		
NISSAN SERENA				



liter	Oil #30 Synthetic	7		
liter	ATF	10		
liter	Coolant	2		
liter	Brake Fluid	2		
pc	Tire 205 x 65 R15 Tubeless	2		
pc	Spark Plug	4		
PAJERO/MATIC				
liter	Oil #40 Rimula X	8		
liter	ATF	10		
liter	Coolant	4		
liter	Brake Fluid	2		
kilo	Freon	2		
pc	Battery 3SM	2		
pc	Tire 31 x 10.5 R15 Tubeless	2		
Total		QTY. 190	ESTIMATED COST	

Very Truly Yours,

PROF. MARIO A. FETALVER, JR., Ph. D.
 BAC, Chairperson

Canvassed by:

LARRY I. FIRMALO
 Procurement Officer

BIDS & AWARDS COMMITTEE (BAC)
ROMBLON STATE UNIVERSITY
 Odiongan, Romblon

Sir/Madame:

Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read accepted your General Conditions, I/We quote you on the item at prices noted above.

 Printed Name / Signature

Tel. No. / Cellphone No. _____

Email Address _____

Date: _____



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Terms & Conditions:

1. All entries must be type/hand-written
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS:

The Eligibility Envelope shall contain the following:

1. Registration certificate from the Securities and Change Commission (SEC), Department of Trade & Industry (DTI) business Name Registration for sole proprietorship, whichever may be appropriate under existing laws of the Philippines.
2. Valid and current Mayor's permit/Municipal/City License where the principal place of business of the prospective bidder is located.
3. BIR Registration, which contains the Taxpayer's Identification Number (TIN).
4. Latest audited Annual Financial Statement (AFS), stamped and received by the BIR or its duly accredited and authorized institutions, for the immediately preceding the calendar year showing among others the total current assets and current liabilities.
5. Certificate of PhilGEPS Registration.
6. or Platinum Certificate Membership.

Note: Submitted documents must be properly authenticated.