



REQUEST FOR QUOTATION

P.R. No.: 17-04-128

Quotation No. 17-05-044

Date : May 5, 2017

Company Name: _____

Address : _____

Sir/Madame:

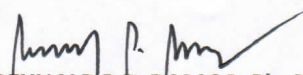
Please quote your lowest price on the item/s below, subject to the General Conditions and Eligibility Requirements for the Bidders, stating the shortest time of the delivery and submit your quotation duly signed by your representative not later than **May 12, 2017** at exactly 5:00 in the afternoon in the return envelope attached herewith.

Project: Procurement of Chainsaw Blade & File (Lot-A: ABC Php6,200.00) and Diesel, Gasoline, Grease & Oil (Lot-B: ABC Php79,950.00) for Production, IGP & Special Projects


Total ABC: Php79,950.00

Total Qty: 873

Very Truly Yours,


Engr. REYNALDO P. RAMOS, Ph. D.
 Vice Chairperson, BAC

Canvassed by:


LARRY M. FIRMALO
 Procurement Officer

BIDS & AWARDS COMMITTEE (BAC)
ROMBLON STATE UNIVERSITY
 Odiongan, Romblon

Sir/Madame:

Lot	ABC (PhP)	Unit	Item Description	Qty	Estimated Unit Cost	Estimated Cost
Lot A	6,200.00	pc	Blade for Chainsaw	3		
		box	File, round for Chainsaw	2		
TOTAL (LOT-A)				QTY. 5	ESTIMATED COST	
Lot B	73,750.00	liter	Diesel	600		
		liter	Gasoline (Regular)	200		
		liter	Grease HD	20		
		pail	Oil # 10 (16 liters/pail)	3		
		liter	Oil, ATF	20		
		liter	Oil, Engine	20		
		liter	Oil, 2T	5		
TOTAL (LOT-B)				QTY. 868	ESTIMATED COST	
GRAND TOTAL (LOT-A & LOT-B)				QTY. 873	ESTIMATED COST	



Delivery Period : _____
Warranty : _____
Price Validity : _____

After having carefully read accepted your General Conditions, I/We quote you on the item/s at prices noted above.

 Printed Name / Signature

Tel. No. / Cellphone No. _____

Email Address _____

Date: _____

REQUEST FOR QUOTATION

Terms & Conditions:

1. All entries must be type/hand-written
2. Delivery period within 15 calendar days.
3. Warranty shall be for a period of six (6) months for supplies and materials, one (1) year for equipment, from the date of acceptance by the procuring entity.
4. Price validity shall be for a period of three months.
5. PhilGEPS registration Certificate shall be attached upon submission of the quotation.
6. Bidder shall submit original brochures showing certifications of the production being offered.
7. Payment shall be made after the inspection.
8. Deliver items at Supply Office, Romblon State University, Odiongan, Romblon (042-567-5375)

CHECKLIST OF ELIGIBILITY REQUIREMENTS FOR THE BIDDERS:

The Eligibility Envelope shall contain the following:

1. Certificate of PhilGEPS Registration.
2. Registration certificate from the Securities and Change Commission (SEC), Department of Trade & Industry (DTI) business Name Registration for sole proprietorship, whichever may be appropriate under existing laws of the Philippines.
3. Valid and current Mayor's permit/Municipal/City License where the principal place of business of the prospective bidder is located.
4. BIR Registration, which contains the Taxpayer's Identification Number (TIN).
5. Latest audited Annual Financial Statement (AFS), stamped and received by the BIR or its duly accredited and authorized institutions, for the immediately preceding the calendar year showing among others the total current assets and current liabilities.

Note: Submitted documents must be properly authenticated.